



MIDDLE/HIGH SCHOOL HANDBOOK

POLICIES AND PROCEDURES FOR THE MIDDLE/HIGH SCHOOL CAMPUS

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Resurrection Catholic School

Parent/Student Handbook

2026-2027



Accreditation

State of Mississippi Department of Education
Southern Association of Colleges and Schools/AdvanceEd

Member

National Catholic Education Association (NCEA)
Mississippi High School Activities Association (MHSAA)

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Service Hour Form

Resurrection Catholic School Vision Statement

Through spiritual, intellectual, and social formation in the Catholic tradition, we empower our students to reach their full potential as disciples of Jesus Christ.

Resurrection Catholic School Mission Statement

Our mission is to provide a safe, nurturing environment where all students become intentional disciples of Jesus Christ who, through their spiritual and academic formation, can meet the challenges of a changing society and live a life of “truth, honor, and integrity.”

School Motto

Be it known to all who enter here that Jesus is the reason for this school. He is the unseen ever-present teacher in all its classes. He is the model of its faculty and the inspiration of its students

Statement of Policy

Resurrection Catholic School, in accordance with Title VI of the Civil Rights Act of 1962, Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, continues in policy that no one shall on the grounds of race, color, national origin, sex or handicap be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity of the school

School Governance

The existence and roles of all parties involved in Catholic schools are governed by canon law, the law of the Catholic Church.

The Resurrection Catholic School Advisory Council provides a support mechanism to assist the principal in creating school policy. The School Advisory council makes recommendations to the principal and pastors regarding policy.

In its meetings, the Advisory Council does not address disciplinary issues, personnel issues, implementation of policy or any matters that involve the daily operation of the school.

In the event that a problem arises, parents are encouraged to follow the chain of command by discussing any problem first with the teacher or person involved. If the issue is still unresolved, they should meet with a school administrator. **The decision of the school principal is final.** In the case of expulsion, an appeal may be made to the Superintendent of Schools or the Diocesan Advisory Council.

Anyone wishing to address a Council meeting shall submit their request in writing to the Advisory President not less than 10 days prior to the scheduled meeting. The Council meets at Resurrection Middle/High School at 6:00 PM on the third Monday of each month. For more information on the role, responsibilities, and procedures of the Advisory Council, refer to *Governances 17-26 of The Handbook of Catholic School Policy of the Diocese of Biloxi*, 2011, which is located and available for review in each principal's office.

History of Resurrection Catholic School

The history of Resurrection Catholic School dates back to October 6, 1882, when five Sisters of Perpetual Adoration arrived in Pascagoula to establish a convent and conduct a school. The Sisters began teaching in the school called the Academy of the Guardian Angels. Immediately, the initial enrollment was 47 students. Since that date, there has been continuous Catholic education for the people on the same site.

Five years later, in 1888, the Catholic population of Pascagoula had grown to 1,000 people, comprising 30% of the area's total population. Enrollment in the school had also grown to 150 students. The first commencement exercises were held in 1889, with three students graduating.

In 1932, the Sisters of Perpetual Adoration officially changed the name of their religious order to the Sisters of the Most Holy Sacrament (MHS) and celebrated the Golden Jubilee of their order. In 1937, Our Lady of Victories (as the school was now called) received certification by the State of Mississippi. A new school building was erected in 1947; the gymnasium/auditorium was added in 1956. In 1959, a new grammar school was erected. In 1964, Sacred Heart Elementary School was dedicated and opened with a large enrollment. In 1967, the high school became inter-parochial with all area parishes assuming responsibility for its direction.

In 1974, due to declining numbers, the Most Holy Sacrament Sisters relinquished leadership of the school; the Sisters formally withdrew in 1988, the same year that Bishop Howze announced the merger of OLV Central High School, OLV Elementary, and Sacred Heart Elementary School into one school system – Resurrection Catholic School.

Throughout its more than one hundred years, service to the community has been a goal of the school. The achievement of this goal was recognized in 1976 by Governor Cliff Finch and Senator Trent Lott. Governor Finch stated, "For 94 years this institution has served as a beacon of hope and light by offering superior instruction not only in the skills of learning but also in solid Christian ethics." Senator Trent Lott remarked, "Since coming into Jackson County, Mississippi, in 1882, the Catholic schools have contributed substantially to the education and ethical development of the community."

The latest major change to Resurrection Catholic School came in August of 2005 after Hurricane Katrina heavily damaged the area, and particular, St. Peter's Elementary School, which was completely destroyed. Following the directive of Bishop Rodi, the largely African American population of St. Peter's was merged with Resurrection Elementary School and permanently became part of the Resurrection School system.

Notice and Approval for 2025-2026

“ . . . to my words be attentive, to my sayings incline your ear; Let them not slip from your sight, keep them within your heart . . . ” - Proverbs 4:20-21

ATTENTION PARENTS, STUDENTS, AND OTHER INTERESTED PARTIES

This handbook is designed to be a synopsis of the policies and procedures of Resurrection Catholic School. In developing the enclosed rules and policies, school personnel have tried to be as explicit as possible, but this handbook is not intended to be all inclusive.

The school is governed by general policies applicable to all schools within the Catholic Diocese of Biloxi as well as local school advisory council policies. These policies form an integral part of the agreement the school has entered into with parents to educate their children. Should you be interested in reviewing them, all general and local policies are available in the school office.

It is expected that the handbook, local policies, and general policies are consistent. However, at times due to human error and/or amendments to various parts, conflicts could arise. To the extent that a conflict arises, general diocesan policies will take precedence, followed by local school advisory council policies and finally policies enumerated in this handbook.

In addition, during the school year, new and unusual situations will arise. Since this handbook cannot provide for every possible situation, the principals will have the authority to use discretion in unforeseen circumstances.

The Handbook for Pastors, Principals, and School Advisory Councils dated August 2008, delegates the roles of Pastors, Principals, School Advisory Councils, and Parent/Teacher Organizations.

By enrolling their son or daughter in RCS, parents or guardians agree to abide by and cooperate with the policies, procedures, and processes contained in the policies of the Catholic Diocese of Biloxi, those in this handbook, local school advisory council policies, and other written communications from the school's administration.

All decisions of the principals are final and appeals to the Diocesan School Advisory Council are for cases of expulsion only. No appeals of principals' decisions can be made to local School Advisory Councils.

RCMHS POLICIES AND PROCEDURES

ACADEMICS

Classification of Students

7th & 8th Grade Promotion Requirements

A student in 7th or 8th grade who fails two (2) subjects or more in one school year, or fails one (1) core subject, will not be promoted to the next grade. These courses include English, Science, Mathematics, and Social Studies.

A student who fails (2) two subjects, or fails one (1) core subject, and wishes to be promoted and return to RCMHS for the following year will be required to remediate the failures at the discretion of the administration. Options include summer school or an extended school year program approved by the State Department of Education. A student will not be allowed to be enrolled in the same grade three years in a row.

High School Promotion Requirements

Classification of students depends upon satisfactory completion of the following number of units:

- Sophomores (10th Grade) must have completed 7 units by the end of Freshman Year (9th Grade).
- Juniors (11th Grade) must have completed 14 units by the end of Sophomore Year (10th Grade).
- Seniors (12th Grade) must have completed 21 units by the end of Junior Year (11th Grade).

Aside from Credit Recovery coursework, a maximum of one unit may be earned through completion of correspondence courses. All correspondence courses must be on the state approved list and must be approved by the principal.

Transfer students will be placed according to their transcripts and number of Carnegie Units successfully completed. The guidance office counselor and principal will evaluate all transfer students' documents when determining placement.

Course Offerings

Resurrection Middle School:

- English
- Mathematics
- Physical Education/Health
- Choir
- Theology
- Science
- Social Studies
- PLTW Computer Classes

Resurrection High School Course Offerings

Resurrection Catholic Middle/High School has adopted the state objectives as a minimum for each student as delineated by the Mississippi Department of Education. As a college preparatory school, in conjunction with our mission, coursework at RCMHS is administered above the minimum framework as outlined by the State Department of Education. Resurrection Catholic School provides a comprehensive education for all students. Although RCMHS utilizes a college preparatory curriculum, every effort is made to meet the individual needs of each student.

English: All students at Resurrection Catholic High School are required to take a course in English each year for a total of four (4) units. Students are to complete English courses in sequence, not simultaneously.

Social Studies: All students at Resurrection Catholic High School are required to take four (4) units in Social Studies. This includes ½ credit in Mississippi Studies, ½ credit in U.S. Government, ½ credit in Economics and ½ credit in Geography.

Science: All students at Resurrection Catholic High School are required to take four (4) units in Science in order to meet State Graduation Requirements. One of the four science courses must be a lab-based science: Physical Science, Chemistry, or a higher level lab-based science.

Mathematics: At least three (3) of the four (4) required mathematics courses must be higher than Algebra I. Eligibility to enroll in specific math courses is based on student achievement and teacher recommendation. Math courses beginning with Pre-Algebra may count toward the required courses for graduation. Seniors must take a math course to fulfill graduation requirements.

Foreign Language: Resurrection Catholic High School (and many colleges) requires that students take at least two years of the same foreign language. Students who transfer in their junior or senior year must have at least one (1) foreign language credit.

Advanced Placement (AP) Courses: AP courses are offered to seniors and juniors for possible college credit pending passing scores on the AP Exam. Eligibility to enroll in AP courses is based on student achievement and teacher recommendation. Each AP course will have a summer assignment component. Students who do not complete the summer assignment by the deadline will be dropped from the course.

AP exams will only be administered for the AP courses taught at Resurrection Catholic High School. All students who enroll in an AP course will be required to purchase and take the AP exam at the end of the year. All AP Course fees will be charged through FACTS.

Theology: RCMHS requires that a Theology course be taken and passed each year that a student is enrolled. **All students at RCMHS, regardless of religious affiliation, are required to take a course in Theology each year.** Any course not passed must be made up as directed by the Theology Department and the administration. **SERVICE HOURS** are a requirement for theology courses and will be directed by the theology instructor.

Physical Education and Health All students at RCS are required to earn ½ credit for Physical Education and ½ credit for Health.

The Arts: All students are required to take one unit (or two ½ units) of visual and/or performing arts course(s).

Electives: RCS offers various elective courses. See the counselor for a detailed electives list.

Advanced Course Eligibility Requirements

AP U.S. History

Students wishing to take AP U.S. History must have above average standardized test scores and a grade of 90 or above in English II and World History. In addition, students must have no more than 15 absences.

Algebra III

Students wishing to take Algebra III must have a grade of 88 or above in Algebra II. In addition, students must have no more than 15 absences.

English II and English III Honors

Algebra III

Students wishing to take English II Honors or English III Honors must have earned an A (90 or better) for the previous year in English (English I or English II). In addition, the student must have no more than 15 absences during the previous year in English I

Honors Graduate

Any graduate who has a cumulative QPA of 3.5 or above at the time of graduation will be considered an Honors graduate.

Senior Class Rank

Seniors entering RCS after the beginning of the school year will not be allowed to lower another RCS senior in class ranking. The incoming senior will be assigned a class ranking parallel to an existing class member. Scholarships based on class ranking will be given to seniors who began the school year at RCS. Official class ranks will be announced by the principal at the completion of the third quarter term. Students who are enrolled in dual credit courses during the spring semester will have their midterm grades for ranking purposes.

Valedictorian and Salutatorian

The Valedictorian is the graduate with the highest cumulative QPA. The Salutatorian is the graduate with the second highest cumulative QPA. To determine the final ranking of Valedictorian and Salutatorian candidates, cumulative QPA will be calculated to repeating or terminating decimals.

Extra weight courses will only be given to transfer students for extra weight courses we offer in order to calculate a fair QPA.

In case of a tie in QPA, the Valedictorian and Salutatorian will be determined by using a 100-point scale. In the case of multiple Valedictorians, the next highest cumulative QPA will be named Salutatorian. The official Valedictorian and Salutatorian calculation will be based through the third quarter of senior year. The official announcement will be made by the principal at the end of the third quarter grading period.

The valedictorian and salutatorian candidates must have been in attendance at Resurrection Catholic School for their entire sophomore through senior years and have completed five credits of math and four credits of science.

Dual Credit

- Dual Credit courses are offered on the RCS campus in conjunction with MGCCC. Dual credit courses follow MGCCC policies.
- Students must have a 3.0 QPA and meet ACT requirements to be eligible to enroll in dual credit courses. Additionally, students must have earned at least an 85 in the preceding academic course. (US History or AP US History for World Civ. I/II/Chemistry for DC Biology/English 11 for English Comp. I/ Algebra III or Advanced Math Plus for College Algebra.)
- Dual Credit classes will be weighted in the student's QPA ONLY if taken through RCS. Please note that the RCS quality points scale will be used to determine final QPA for dual credit courses taken at RCS.
- Classes taken during the summer (by approval only) will not count in the student's QPA.
- Once a student has completed the Permission to Leave Campus Form with parent's signature, he or she is allowed to leave campus on days that dual credit courses are not meeting.
- Students are allowed to take college courses outside of RCS; however, these courses will not count on the student's QPA.
- Students may have no more than **15** absences (medical or nonmedical) the year prior in order to participate in Dual Credit.

7th Period Release Program for Seniors

The 7th Period Release program allows students to be dismissed at the end of 6th period each day if they choose to work, volunteer in the community or dual-enroll in college courses.

Students must have at least 22 credits prior to their senior year to participate in Early Release. (Twenty-eight credits are required to graduate.) All seniors must complete the Permission to Leave Agreement, whether choosing the option or not. The agreement must be submitted to the Principal for approval. All applicable signatures are required, including a parent signature. Students will be notified of approval to leave by the principal.

The 7th Period Release option will replace one elective course in the student's schedule. This program does not award Carnegie units. All students must attend school for periods 1 through 6 each day, and early release may not be used as an excused absence from any school function or practice. All 7th period release students must leave campus during 7th period and should not return to campus for any reason other than a school function or afterschool practice.

The privilege of 7th Period Release may be forfeited if any school rules are violated, and all privileges of this program are subject to the principal's discretion.. This program will not come with a reduction in tuition. Please contact the Principal with any questions about this program.

Graduation Requirements for Resurrection Catholic High School Students

In order to graduate from RCS, a student must:

- Be a full-time student their senior year
- Complete 28 Units.
- Take and pass four (4) math courses during high school years, including senior year.
 - o Math taken (& passed) for college credit during senior year fulfills this requirement.
- Have settled all financial obligations to Resurrection Catholic School.
- Achieve a satisfactory attendance record.

According to Diocesan Graduation Policy Governance # 3, to be eligible to receive a diploma from a Catholic High School in the Diocese of Biloxi, an individual student must be enrolled as a full time student for both semesters of his/her senior year and must have successfully completed all requirements imposed by the school and the State of Mississippi, as applicable. A pastor may admit seniors at other times during the school year. Notwithstanding the foregoing, a student who has moved or been transferred into the area during his/her senior year and who has been accepted for enrollment may receive a diploma upon the successful completion of all requirements for graduation. "Senior Year" as used herein is the same as the 12th grade, which is defined as not less than the fourth successive year of full-time enrollment beginning with the 9th grade in an accredited secondary school.

RCS GRADUATION REQUIREMENTS		
CURRICULUM AREA	CARNEGIE UNITS	REQUIRED SUBJECT
ENGLISH	4	English I English II
MATHEMATICS	4	Algebra I
SCIENCE	4	Biology I
SOCIAL STUDIES	4	1 World History 1 U.S. History ½ Mississippi Studies ½ Geography ½ U.S. Government ½ Economics
HEALTH and PHYSICAL EDUCATION	1	½ Contemporary Health and ½ Physical Education
TECHNOLOGY or COMPUTER SCIENCE	1	1 Cyber Foundations
THE ARTS	1	Any approved Arts and/or Music course
ELECTIVES	9	
TOTAL UNITS REQUIRED	28	

Pre-Algebra, Algebra I, MDE approved technology course, Mississippi Studies, and Geography may be earned prior to entering ninth grade. Eighth graders who complete Algebra I should be prepared to take four high school math credits.

Minimum College Entrance Requirements

Students are encouraged to learn the entrance requirements of the college they wish to attend. These requirements are often different depending upon the university selected. The recommended courses for admission to a four-year college in Mississippi are the following:

- English: 4 Carnegie Units
- Mathematics: 3 Carnegie Units (Algebra I or its equivalent; Math higher than Algebra 1)
- Science: 3 Carnegie Units (1 must be Biology I or its equivalent; Science higher than Biology I)

- Social Studies: 3 Carnegie Units
- Arts: 1 Carnegie Unit
- Advanced Electives: 2 Carnegie Units (Foreign Language I/II)
- Technology: ½ Carnegie Unit

All colleges in Mississippi have the following admission requirements:

- Complete a college preparatory curriculum with a minimum 3.2 high school grade point average.
- Complete a college preparatory curriculum with a minimum 2.5 high school grade point average and a score of 16 or higher on the ACT
- Complete a college preparatory curriculum with a minimum 2.0 high school grade point average and a score of 18 or higher on the ACT.

*****These requirements DO NOT replace RCS Graduation Requirements.**

College Entrance Exams

The major college entrance examinations are the ACT and the SAT. Students should begin taking college entrance exams no later than the second semester of the eleventh grade. Students must register online at act.org to take the ACT. There are specific testing dates, testing centers, and registration deadlines. Students should refer to the institution of their choice for current requirements since the requirements are not the same for all institutions. Most college scholarship offers are based on ACT and/or SAT scores.

Exam Schedule

Exams are announced in advance and are on the school calendar. Exams are **not given early** for any reason. A student who must miss an exam due to illness, surgery, or other reason (including a disciplinary cause) will be required to take the missed exam **upon return to school**. A new report card will be issued to reflect the corrected grade. Only seniors may qualify for exemptions from final exams. (See Exemption Policy)

Honor Roll and Awards

- Honor Roll: Students may earn All A Honor Roll or All B Honor Roll (B's must be 85 or higher). The honor roll is announced at the end of each quarter
- Highest Yearly Average (Middle School Only)
- Perfect Attendance
- Service of Distinction
- Citizenship Award

Academic Failures

A failure in any required course must be made up by repeating the course or through satisfactory completion of a correspondence or approved credit recovery course. **In order for a senior to participate in graduation exercises, all such courses must be completed prior to graduation, and the guidance office must have received an official transcript for the student indicating the course name and the grade earned.** Sequential courses may be taken after the previous grade level is successfully completed. **Students who are failing two or more classes may be prohibited from participating in sports, extra-curricular activities, clubs, and student council elections.**

Senior Exemption Policy

A senior may be exempt from final exams if he or she meets the following conditions:

One credit courses

- The teacher approves
- The senior has earned an A or B average at the end of the course.
 - The senior, with an A average, has not been absent, excused only, for more than (8) days over the two semesters.
 - The senior, with a B average, has not been absent, excused only, for more than (4) four days over two semesters.
- The senior continues to complete all assignments and cooperates in class up to the final exam.
- All school financial and property obligations have been cleared.
- College visits and school business do NOT count as part of the absences for exemption.

One half credit courses

A senior may be exempt from final exams in one half credit (semester) courses if he or she meets the following conditions:

- The teacher approves
- The senior has earned an A or B average at the end of the course.
 - The Senior, with an A average, has not been absent (excused only) for more than (4) days over the semester
 - The senior, with a B average, has not been absent (excused only) for more than (2) two days over the semester.
- The senior continues to complete all assignments and cooperates in class up to the final exam.
- All school financial and property obligations have been cleared

RCMHS Grading Scale

90-100	A	4.0
80-89	B	3.0
70-79	C	2.0
65-69	D	1.0
0-64	F	0.0

The grading scale was updated August 1, 2024. This grading scale is not retroactive. Transcripts and report cards containing grades earned using the previous grading scales will reflect all grading scales applicable to a student, and GPAs will be calculated using the appropriate grading scale for each year. When a student transfers to Resurrection, a grading scale from the transferring school will be used to convert to a four- point scale. Every effort will be made to obtain a copy of the grading scale. If after numerous attempts, a grading scale cannot be obtained, then numeric grades will be converted to Resurrection's grading scale.

Category Weighting

The following categories and weights are used to calculate a quarterly average in courses at Resurrection Catholic High School:

Major Grades 50%

Students will have at least 4 major grades per quarter. Assignments which may count as major grades are tests, essays, projects, presentations, reports, etc.

Minor Grades 40%

Students will have at least 8 minor grades per quarter. Minor grades include items such as quizzes, homework, written class assignments, daily assignments, etc.

Quarterly Exam Grades 10%

One quarterly exam will be given at the conclusion of each quarter. Semester exams will not be given.

Grade Calculation

Semester and final averages are calculated according to the formula below:

Quarter 1 Average (50%) + Quarter 2 Average (50%) = Semester 1 Grade

Quarter 3 Average (50%) + Quarter 4 Average (50%) = Semester 2 Grade

Semester 1 Grade (50%) + Semester 2 Grade (50%) = Final Grade

Credits are awarded at the end of the course (semester or year-long courses) and reflected on the student's transcript. Grading Policies

One Credit Courses

- Courses that are two semesters in length (36 weeks) will earn one credit,
- The first and third nine weeks will include an exam at the end of the quarter that is weighted 20% of the nine weeks average.
- The second semester grade will include a comprehensive final exam worth 1/5 of the grade.
- A final grade for the course is determined by averaging the first and second semester grades so that each semester's grade carries a weight of 50% of the final grade.

A student who fails the first semester of a one credit course and passes the second semester may receive credit for the course if the second semester average is high enough to offset the first semester failing grade. If the average of both grades is below 70%, no credit will be given.

Half-Credit Courses

A course that is taught for one semester will earn one-half credit.

A student in a semester course will receive a final grade for the course on the report card. One who fails a one-half credit course does not receive any credit for the course. If this one-half credit course is required or needed for overall credits for graduation, the student must repeat the course in order to receive credit.

Weighted Courses

Weighted courses that receive an extra .5 quality point weighting per ½ credit course unit and 1 quality point for 1 credit course include:

- AP US History
- Honors English
- Algebra III
- Dual Credit Courses

Virtual Classes/Remediation Courses

- Virtual classes must be arranged and paid for by the parent after consultation with the principal and guidance counselor.
- Students may take virtual classes for remediation (failed course previously) or if the class the student wishes to take is at a higher level class and is not offered at RCS. Students must first get administrative approval through the principal after speaking with the guidance counselor.
- Students may take ONLY (2) virtual classes for remediation after failing a course. Under no circumstance is a student allowed to take a virtual credit recovery course for more than 2 failed courses in grades 7-12.
- Students may not take a virtual course to replace a course offered at RCS unless the student has previously failed the course.
- Virtual Class Policy will be reviewed for extenuating circumstances.
- Transfer Student - the only exception to this policy is a student who transfers to RCMHS and has completed the first year of foreign language at his or her previous school. These students are permitted to take the second year of foreign from an approved course of study if it is not offered at RCMHS.

ADMISSIONS

It is to be clearly understood that the submission of a Registration form, along with the required fee, does not constitute admission or enrollment to Resurrection Catholic School.

Students who have a satisfactory academic, disciplinary and attendance record are eligible for admission to Resurrection Catholic School. The applicant is accepted on the basis of previous academic performance, recommendations of teachers and principal, and the prospective student's desire to grow morally, spiritually and academically within the educational and religious programs offered by the school. Resurrection Catholic School does not discriminate on the basis of race, color, sex, national origin, or ethnic origin. Students asked to leave a previous school for non-academic reasons are generally not considered for admission to Resurrection Catholic School.

Seniors are not permitted to enroll after the first semester. Seniors entering RCS after the beginning of the school year (before the end of the first semester) will not be allowed to move another students' class ranking. The incoming senior will be assigned a class ranking parallel to an existing class member. Scholarships based on class ranking will be given to seniors who began the school year at RCS.

Enrolled students accept the authority of Resurrection Catholic School to deal with violations of the school code in a manner reflecting the spirit as well as the letter of the school codes.

Parents and students are expected to make themselves aware of all the rules and regulations of Resurrection Catholic School. Students are expected and obliged to abide by all rules and regulations.

**Note: The school abides by the provisions of the Buckley Amendment. Thus, non-custodial parents will be given access to the academic records and to information regarding the academic progress of their children, unless there is a court order specifically stating that this non-custodial parent is denied access to such information.*

Currently Enrolled Students

Pre-registration of all currently enrolled students occurs in the early spring of the year. Re-admission for the next year is contingent upon successful completion of academic work and evaluation of disciplinary, behavioral and attendance records at the end of the current school year. Teachers may recommend students for review to the school administration. Those not being readmitted will be notified by June 30th.

Change of Contact Information

Parents should report any change of contact information (i.e. address, phone number, e-mail) to the school office as soon as it occurs. It is imperative for the school to keep an accurate record of parent's work numbers etc. in case of an emergency. No person other than emergency contacts on the emergency card will be allowed to pick up the student without written permission.

Health Compliance

Each student who attends a school in the state of Mississippi must have on file an immunization form (Form 121) in the school office. These must be obtained at the Health Department. Students must turn in this form to the guidance office before school begins.

The Diocese of Biloxi requires all students of Catholic schools to receive the immunizations mandated by the State of Mississippi for entry to school unless a student is entitled to a medical exemption. A medical

exemption is allowed when a child has a medical condition that prevents the child from receiving a vaccine. No other exemptions will be allowed. The purpose of this policy is to fulfill Christ's commandment to "love one another" and uphold the sanctity of life by endeavoring to protect our students through immunization.

In order to protect the rest of the student body, a student with a communicable disease will not be permitted to attend school until evidence that he/she is no longer contagious is submitted.

ATHLETIC PARTICIPATION AND ELIGIBILITY

Interscholastic athletics is a voluntary program. Students are not obligated to participate, and participation is not required for graduation. Thus, competition in high school athletics is a privilege and not a right. Accompanying this privilege is the responsibility to conform to standards established for the school athletic program. This privilege may be revoked if the athlete fails or refuses to comply with the rules.

To fully participate in athletics, a student must have a passing grade (70 or higher) in each class.

Eligibility will be determined at the end of each 9-week grading period. A student who has any grade lower than 70 will be put on Academic Watch. He/She will have 10 academic days to improve his/her grades. At that time, all grades must be at least a (70) for the student to be removed from Academic Watch. He/She will be allowed to practice and play but must have a plan with the coach and guidance counselor as to how grades will be improved. Any student that does not improve his/her grades at that time will be placed on Full Academic Probation. A student who is on full probation (grade lower than 70) will be allowed to try-out for a team and practice but cannot compete in contests.

The student will not be allowed to travel with the team to away contests. Parents of the involved student are encouraged to communicate with the coach and teacher(s) to develop a plan for that student's academic improvement.

Eligibility in the fall will be determined by the final cumulative grades in each subject from the previous school year. Eligibility in the spring will be determined by the semester final cumulative grades in each subject from the previous semester.

The goal of our policy is to keep all student grades high, not to punish. Academics are the number one priority at Resurrection Catholic School. Sports and other school-related, after-school activities are a privilege and a reward for academic success.

Other Requirements

Each student athlete must submit the following items before participation is granted:

- Annual physical examination
- Pre-participation and consent form from parent/guardian
- Completion of MHSAA's Star Sportsmanship online course
- \$220 Annual Activity fee for participation in one or more sports

Extra-Scholastic Sports Participation

Membership on or participating in extra-scholastic sports (teams outside the school athletic program) is discouraged for members of the school teams in season. The scholastic and school athletic demands on a Resurrection athlete's time are great; additional outside activities serve only to detract from a student's physical and academic development. Students should be careful not to over-extend themselves in their daily activities.

If a student wishes to compete in outside play, he/she must first get written permission of the junior/high school coach and headmaster/athletic director. The MHSAA recommends that outside play, such as church league and recreational play in other sports should have the cooperation of the coach and school, as long as it does not conflict with practice or games being played during the high school season.

In-Season Independent/Club Team Sport Participation

School personnel cannot coach an independent team during the school year. School personnel are to include paraprofessional coaches, managers or any volunteer who works with students of Resurrection athletics.

60% Rule-Resurrection follows the 60% rule as stated in the MHSAA rule book. This rule states that no outside team can be made up of more than 60% of the number of positions in that sport from one school. The rule will be interpreted as three players for basketball, five for baseball or softball, and seven for soccer. If a student attends Resurrection Catholic School and is found to be on a team with more than 60% of its members from Resurrection, all team members will be declared ineligible for participation for all sports for the remainder of the school year. This rule does not apply to summer league play. Independent teams may participate in summer league post-season play through August.

Practices-Practices, games, competitions, meetings or organized gatherings will not be permitted on Sundays. Considerations are made for Wednesday night church activities such as CYO. Practices will be shortened to accommodate these church activities.

Practices may be scheduled for holiday periods for in-season teams for weekdays or Saturdays. Consideration must be made for athletes' family commitments; no athlete will be penalized for absence during these practices due to family activities. There shall be no practices or games scheduled on Christmas Day, New Year's Day, Ash Wednesday, Good Friday, Easter, or other religious holidays observed by the school. Athletes may be excused from practices for other religious holidays as determined by their faith.

To participate in athletics at Resurrection a student must meet the following criteria at the end of each grading period. Coaches are responsible for checking report card data for each grading period and also prior to holding team tryouts. Coaches should discuss findings with the principal.

In addition to the requirements mentioned above, student athletes must:

- Complete each semester with an overall 2.0 QPA
- Students must have successfully completed previous athletic seasons attempted. (If a student walks off field/court quitting the team or is asked to leave a team due to inappropriate conduct) This student is not eligible for athletics for the remainder of the school year.
- Students may participate in more than one sport per season but must have permission from the Athletic Director, Coaches, and Parents. If you are participating in overlapping sports, you must give precedence to the first team's games and practices. "District" games take precedence over non-district games; games take precedence over practices.

ATTENDANCE

Attendance Policy

Regular and punctual school attendance is important for developing and maintaining a successful educational experience. It promotes a sense of responsibility, ensures educational continuity, facilitates academic growth, and prepares a student for his or her future career. As a result, students are expected to be present and on time all days when school is in session. RCS is guided by the **Compulsory School Attendance Law, Section 37 – 13 – 91 of the Mississippi Code 1972 Annotated.**

PLEASE SEE NEW STATE/DIOCESE ATTENDANCE POLICY LOCATED AS APPENDIX PAGE 3 AT THE END OF THIS HANDBOOK.

In order to receive academic credit in a course, a student must meet three criteria:

- Earn a final grade of 65 or better.
- Adhere to the state attendance policy (located on appendix page 3 at the end of this handbook).

Method of Reporting Absences

Parents or legal guardians are expected to contact the school no later than 8:30 AM on the day of the absence. If the parent fails to contact the school, the office staff will call the parents at home or work to verify that the student is absent. **This contact does NOT result in an excused absence. Appropriate written documentation must be submitted within three (3) days upon return from the absence.**

If circumstances such as surgery or long-term illness are involved, the Principal makes a decision in the best interest of the student. A medical release is necessary to report to school after any surgery or extended illness.

Absences for religious activities or educational trips may be considered excused if presented to the administration for approval ahead of time and with proper documentation. Whenever possible, doctor and dental appointments should be made after school hours or coordinated not to cause repeated absences in the same classes.

The only excused absence will be for students who provide proper documentation of:

- Illness, death or serious illness in the immediate family.
- Doctor or Dentist Appointment (Documentation from the Doctor's/Dentist's Office)
- Court Appointments
- Military Obligations
- Religious/Church or Educational Activity (Educational Activity must be approved in advance by the principal.)

Check-outs and Check-ins

Anticipated Check Outs/ Check – Ins

Students who find it necessary to check-out during the school day must sign out and be given permission to do so. The procedure for checking out is as follows:

- The parent/guardian must send an email or note, or the doctor or dental appointment card, to the school before 8:00 AM requesting the student be dismissed early. If no note is submitted, the student must be physically checked out by a parent/guardian.
- The student must sign out in the office before leaving campus.
- If a parent/guardian picks up the student, he/she must sign the student out in the office.
- Check-outs are allowed only for legitimate reasons such as illness, doctor or legal appointments, and emergencies.
- Check-outs will not be allowed before or during **exam periods, assemblies, or Mass.**
- Check-outs will not be allowed less than 30 minutes before school dismisses.
- Absolutely no check-outs during lunch without the principal's approval.
- Students are not permitted to eat lunch off campus unless they have a dual-credit class at lunch.

Whenever possible, doctor and dental appointments should be coordinated not to cause repeated absences in the same classes.

Unanticipated Check Outs

If an illness or emergency occurs during the school day, the student will report to the school secretary, who will contact the parent/legal guardian to verify the arrangements for the student leaving school. No student will be released unless a parent/legal guardian has been contacted and written verification has been submitted.

No student will be allowed to check out without a parent signing out the student in the office or sending written permission. Phone call checkouts or text messages are not allowed. Parents may e-mail or send notes to the school office to give permission for students to leave.

A note should be presented at the time a student checks into the office. Students (or parents) must sign in upon arrival and obtain an admittance slip.

Makeup Work

Students must follow their teachers' individual makeup policies.

Students will receive a grade of "0" for work missed due to unexcused absences.

Excuses must be turned in to the office within THREE (3) days in order to be considered excused for make-up purposes.

If a test was announced prior to the absence, then the test must be taken on the day a student returns to school from any absence.

PLEASE SEE NEW STATE/DIOCESE ATTENDANCE POLICY LOCATED AS APPENDIX PAGE 3 AT THE END OF THIS HANDBOOK.

Tardy Policy & Consequences:

Tardy: A student is considered to be tardy if he or she is not in the café for morning prayer and devotion by 7:45 AM or when the tardy bell rings at the designated class period change.

A student is considered to be absent if he or she is not in the designated class 15 minutes after the tardy bell rings.

Upon arriving late to school (after Morning Prayer/Devotion begins at the 7:45 bell) the student shall report to the school office and obtain a check-in slip.

1st and 2nd tardies – Warning

3rd and 4th tardies – Wednesday detention (parent signed notice)

5th and 6th tardies – 1 day of ISI (In-school isolation); meeting with Mrs. Sisson on 6th tardy and parent contact via email or phone

7th and 8th tardies – 1 day of OSS (out-of-school suspension); parent meeting required on 8th tardy for re-entry to school

9th tardy – Student must meet with RCMHS discipline committee; possible expulsion

A note to class from another teacher does not mean the tardy will be excused. Notes may be accepted at the discretion of the receiving teacher. Parents cannot excuse tardies. Even if parents call, write emails, or send letters, tardies will not be excused.

Truancy:

- The parent/guardian was not aware the student was absent.
- The reason for the absence is not a valid excuse for temporary nonattendance according to the State's Compulsory Attendance Law.

CELL PHONE POLICY

Note: This policy is not limited to cellular phones but other communication phones as well such as iPads/iPods, laptops, watches, etcetera, that can be used for emailing, texting, or any other way not yet known by electronics, digital, either wireless or hardwired.

Diocesan schools prohibit the use of all personal telecommunications devices, including cellular phones, by its students during the school day. In general, the normal school day is defined as starting in the morning hours and ending in the afternoon hours or earlier depending on the bell schedule. This policy also applies to all field trips, retreats, and any other school activity at the discretion of the school administration.

Students shall be allowed to possess such devices as cell phones, but the following conditions must be strictly adhered to:

1. Cellular phones may be used only after the school day as defined above. Cell phones should not be turned on or used until the student leaves the building after the school day has ended.
2. Cell phones must be locked in the student's locker.* If the student drives to school, the phone may be left in his or her car.

3. Cell phones must be turned off during school hours.
4. Students are banned from carrying cellular devices on their persons and/or in their clothing apparel. Cell phones are not allowed in the student's school bag, gym bag, or purse.
5. Diocesan schools are not responsible for the loss of, damage to, or theft of cell phones or other electronic devices brought on campus.
6. Students are not permitted to use a staff member's cellphone unless given permission by the staff member.

The following consequences will follow for any student violating the above conditions.

1. The first violation will result in a conduct detention. The cellular device will be confiscated and turned into the disciplinarian's office. It will be returned to the student after five (5) consecutive days from the infraction, provided that the student arrives in person to retrieve it.
2. A second violation will result in a one-day in school suspension. The cellular device will be confiscated and turned into the disciplinarian's office. It will be returned to the student after fifteen (15) consecutive days from the infraction, providing the parent and student arrive in person to retrieve it.
3. A third violation will result in a one (1) to three (3) day in-school-suspension. The cellular device will be confiscated and turned into the disciplinarian's office. It will be returned to the student after thirty (30) consecutive days from the infraction. The student will lose the right to bring and possess a cellular phone on the school campus for the remainder of the school year. The parent will be informed that the next violation will result in the student being asked to withdraw.
4. A fourth violation may result in the student being asked to withdraw from Resurrection Catholic Middle/High School or be subjected to expulsion.
5. Any student attending Catholic schools may be subject to discipline if cellular or other electronic devices are used in any potentially harmful manner. This applies to any person in which the harm seeks to injure someone's reputation outside of the school environment. This can occur when the matter is brought on campus and interrupts the learning/teaching environment. A more severe discipline ladder than the one stated above may apply to these infractions.

Electronic Device use that is allowed by a teacher is subject to monitoring. Any violations of the Acceptable Use Policy Agreement will result in loss of the privilege and may result in disciplinary action.

DISCIPLINE POLICY

The behavior policy of Resurrection Catholic Middle/High School fosters the total Christian formation of each student through the nourishment of religious values, self-discipline, personal growth, and academic excellence. This goal is best realized through the cooperative effort of students, parents, teachers, and school administrators.

There are times and places in which the behavior of students affects Resurrection Catholic Middle/High School. In all such cases, student behavior is considered within the province of Resurrection Catholic Middle/High School. Parents are invited and expected to support Resurrection Catholic Middle/High School in the rigorous enforcement of this behavior policy since discipline is necessary to provide for the orderly growth and development of the individual and to ensure the health and safety of each student.

If students are present when wrongdoing is evident, they have the obligation to remove themselves immediately from the situation and report it to a faculty member; otherwise, they share in the consequences related to such behavior.

Students who engage in the type of misbehavior listed under the will be placed on the appropriate step in the discipline ladder, with the consequences clearly listed.

The principal has the primary responsibility for the regulation of student behavior and is authorized and required to prescribe and promulgate rules of conduct, which shall be obligatory on all students. **The principal's decisions are final.** The violation of the rules of conduct established at the school will subject the student to corrective measures or procedures. The corrective measures or procedures developed by the principal shall be made known to students and parents or persons *in loco parentis*.

MS Code Ann. § 37-7-301 allows schools to discipline for misconduct that takes place in the school, on school property, on the road to and from school, on any school related activity or event, or for conduct occurring on property other than school property or other than at a school related activity or event when such conduct, in the determination of the superintendent or principal, renders the offending person's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the pupils and teachers of such class as a whole.

**RCS administrators seek the advice of parish priests when serious matters of student discipline, academics, or finances arise. In these cases, information pertinent to the matter may be discussed confidentially to determine the appropriate course of action. (Handbook of Catholic School Policies, Governance No. 18).

Conduct toward Teachers and Staff:

- Students should always address staff members and teachers as adults, using the respective proper title (Miss, Mrs., Mr., Dr., Sister, Father, Brother, etc.)
- Students should say "Yes, (title), and "No, (title)" to answer a question. They should never say, "Yep," "Nope," or "Uh-huh."
- Students should say "Thank you, (title)" every time a staff member or teacher helps them.
- Students should say "Excuse me" when one doesn't understand something and want an adult to repeat something. Students should not say "What?" or "Huh?"

- Students should stand and greet officials or other dignitaries (i.e. Bishop Morin, Priests, and other official visitors).
- Students should excuse oneself when wanting to interrupt an adult asks one to do something. They should never say “Okay”, “All right,” or “I guess so.”
- To enter a classroom while a teacher is teaching, students should knock gently, excuse oneself, and ask permission to enter the room.
- When an adult corrects a student for some fault, the student should perform the following actions:
 - Be quiet and listen until the adult is finished talking.
 - Answer all questions politely.
 - Do what the adult tells you to do immediately.
 - Wait until the adult is finished speaking and ask permission to speak.
 - Accept the adult’s decision by not arguing, making faces, or walking away when the adult is talking.

Student grievances against an adult member of Resurrection Catholic School should be brought to an administrator or guidance counselor.

Conduct in the Classroom:

A respectful atmosphere of calm is essential to learning. The following are DISRESPECTFUL AND UNACCEPTABLE BEHAVIORS in the classroom:

- Talking to others while the teacher is talking
- Answering out loud without being recognized
- Leaving your desk without permission
- Making faces or noises that distract the class
- Sleeping during class
- Placing your head on your desk
- Coming to class without the proper materials
- Sitting on top of or jumping over desks
- Talking during announcements or prayer
- Tampering with or defacing bulletin boards, desks, or any school property
- Eating or drinking in the classroom unless permission has specifically been granted to do so by the teacher
- Using cell phones or other electronic devices

Conduct Outside the Classroom

The following are DISRESPECTFUL and UNACCEPTABLE BEHAVIORS outside of the classroom:

- Running in the school building or breezeways
- Making noise in the hallways or immediately outside a classroom
- Arguing with, grabbing, or shoving others
- Yelling at or intimidating other students
- Making rude or inappropriate comments to other students
- Slamming doors of classrooms or lockers
- Littering in the halls, buildings or school grounds
- Showing poor sportsmanship during games, practices, or P.E. classes
- Using inappropriate language or gestures
- Fighting or encouraging others to fight
- Talking back or being rude to an adult
- Walking away when a member of the school’s adult community is talking to you
- Placing yourself in an area that is off limits during the school day
- Leaving campus without permission

- Engaging in or participating in any gossip or rumors

Conduct That Damages the School

Students: Conduct either inside or outside the school that is deemed detrimental to Resurrection Catholic School will result in disciplinary action. This conduct includes but is not limited to misconduct, physical behavior, social media activities, internet posts, and interaction with local and national media. Students should note that following a social media account that is detrimental to the school is also prohibited and could result in disciplinary action.

Parents: Education of a child is a partnership between parents and the school. If in the opinion of the school administration, that partnership is irreparably broken, parents may be required to withdraw their child(ren) from Resurrection Catholic School. This conduct includes but is not limited to physical behavior, social media activities, internet posts, and interaction with local and national media.

Discipline Consequences

Wednesday Detention:

The student will be provided at least twenty-four (24) hours' notice to make arrangements to attend the detention as scheduled. **Weekly detention is held on Wednesday afternoons from 3:15 – 4:15 pm.**

Once in detention:

- There will be no talking and the student will be given an assignment.
- School uniforms must be worn properly in detention.
- No cell phones or other electronic devices may be used.

The only excesses accepted in order to miss a detention are documented death on the family, medical, dental, legal appointments. These excuses must be approved by the building principal.

In School Suspension (ISS)

In School Suspension is held on site and requires that the student be separated from his/her class during the school day.

- The student will be required to complete all assignments, tests, or quizzes during the school day. All work will be returned to the teacher to be graded and recorded by the teacher. Any work not completed will receive no credit/zero (0).
- Class participation grade for the day may be affected.
- Students in ISS will not be granted additional days for tests or other assignments once allowed to attend class as usual.
- Students will serve the entire school day of an assigned ISS or will be reassigned to ISS after completing the portion of the day they attended.
- Students are allowed to participate in after-school activities after serving ISS.

Students in ISS are prohibited from participating in or attending any school-sponsored activity.

*Other days of ISS may be assigned as needed depending upon the student's attitude or behavior. Misbehavior in ISS will result in another scheduled in school and an additional day of out of school suspension (OSS).

Out of School Suspension (OSS)

This action places a student in jeopardy of being dismissed from RCS. In all cases of suspension,

- The student is prohibited from being on school campus.

- For attendance purposes, OSS will be counted as an unexcused absence.
- The parent/guardian is responsible for attaining work missed due to OSS, and all assignments are due on the day that the student returns to school. The parent/guardian may email the student's teachers to request assignments.
- The student is responsible for making up all tests and/or quizzes missed on the first day of his/her return to school.
- Students on OSS are prohibited from participating in or attending any school-sponsored activity after school.

Expulsion

Expulsion occurs when a student is asked to leave Resurrection Catholic School. Prior to the sanction of expulsion being imposed, a student will have the right to an informal hearing to be conducted by the principal, notice of which will be provided to the student at least twenty-four (24) hours in advance. At this formal hearing, the student is entitled to be accompanied by either or both of his or her parents/guardians.

The student will be allowed to explain his or her position on the offense of which he or she is accused and, if desired, call witnesses on his/her behalf. Following this informal hearing, the administration shall make the final recommendation.

Upon receipt of a written notice of expulsion, the disciplined student, through his or her parent(s) or guardian(s), shall have the right to submit a written request for appeal to the Diocesan School Advisory Council through the office of the Superintendent of Schools, 1790 Popp's Ferry Road, Biloxi, MS 39532, (fax: 228-702-2135), within five (5) business days of receipt of notice. The written request should identify the student, the relationship between the student and the person making the request, the school involved, and the date of the expulsion. Once a request is received, a date for a hearing shall be set by the council president at the earliest available date, and notification will be sent to the principal and parent(s)/guardian(s). At the hearing, both sides will be allowed to present testimony, documentation, or other evidence. However, hearsay may be disallowed or disregarded. The council may ask questions or request further information. Upon hearing all the evidence, the council shall submit a written decision to the parent(s)/guardian(s) and the school within ten (10) business days. The council's decision is final.

Discipline Ladder

Step 1	After School Detention - One (1) day • The student will be provided at least twenty-four (24) hours' notice to make arrangements to attend the detention scheduled. • Students will be given a written assignment to complete during detention. • The student will not be allowed to work on homework or other school assignments. • The use of cellphones or other electronic devices is prohibited. • Failure to report to detention as assigned will result in the student being placed on step 3 of the discipline ladder.
Step 2	In-School Suspension - One (1) days • Parent/Guardian will be contacted by phone or email. • The student will be provided at least twenty-four (24) hours' notice to make arrangements to attend the detention as scheduled. • Students will be given a written assignment to complete during detention. • The student must work on homework or other school assignments and will also be required to perform chores around the school.

	• The use of cell phones or other electronic devices is prohibited.
Step 3	In-School Suspension - Two (2) days • Parent/guardian will be contacted by phone or email. • The student will be provided at least twenty-four (24) hours' notice to make arrangements to attend the detention as scheduled. • Students will be given a written assignment to complete during detention. • The student must work on homework or other school assignments and will also be required to perform chores around the school. • The use of cell phones or other electronic devices is prohibited. • Failure to report to the detention as assigned will result in the student being placed on step 4 of the discipline ladder.
Step 4	In-School Suspension (ISS) – Three (3) days • Parent/guardian will be contacted by phone or email. • The student is isolated on campus and is required to complete all assigned work under the supervision of an administrator or teacher.
Step 5	Out of School Suspension (OSS) –One (1) to Three (3) days • Parent/guardian will be contacted by phone. • The student is prohibited from entering the school campus at any time during his or her suspension. • The parent/guardian is responsible for attaining any work missed due to OSS; and the student is responsible for making up all tests and/or quizzes missed on the first day of his or her return to school. • While on OSS, the student is prohibited from participating in any school sponsored activity. The parent/guardian should meet with a school administrator before the student returns to school following his or her suspension.
Step 6	Out of School Suspension (OSS) - Four (4) days • Parent/guardian will be contacted by phone. • The student is prohibited from entering the school campus at any time during his or her suspension. • The parent/guardian is responsible for attaining work missed due to OSS; and all assignments are due on the day the student returns to school. Additionally, the student is responsible for making up all tests and/or quizzes missed on the first day of his or her return to school. • While on OSS the student is prohibited from participating in all school sponsored activities. • The parent/guardian should meet with a school administrator before the student returns to school following his or her suspension.

Step 7	Out of School Suspension (OSS) – Five (5) days • Parent/guardian will be contacted by phone. • The student is prohibited from entering the school campus at any time during his or her suspension. • The parent/guardian is responsible for attaining work missed due to OSS, and all assignments are due on the day the student returns to school. Additionally, the student is responsible for making up all tests and/or quizzes missed on the first day of his or her return to school. • While on OSS, the student is prohibited from participating in or attending any school sponsored activities. • The parent/guardian should meet with a school administrator before the student returns to school following his/her suspension.
Step 8	Out of School Suspension (OSS) – Ten (10) days • Student is recommended for expulsion • Parent/guardian will be contacted by phone. • The student is prohibited from entering the school campus at any time during his or her suspension. If expelled, the student is prohibited from returning to Resurrection Catholic Middle/High School for any and all school functions and/or events. • The parent/guardian is responsible for attaining work missed due to OSS; and all assignments are due on the day the student returns to school. Additionally, the student is responsible for making up all tests and/or quizzes missed on the first day of his or her return to school. • While on OSS, the student is prohibited from participating in or attending any school sponsored activity. • If a student returns to school after being placed on step 10, he or she will be placed on an individualized behavior contract signed by the parent/guardian, the student, and the administration.

A student may enter the discipline ladder at any step, depending upon the nature of the offense.

The student may be escalated to the next higher step of the discipline ladder after the second placement on any one step at the discretion of the disciplinarian.

A student may be recommended for expulsion at any time if the administration feels that the student's actions warrant such recommendation.

Failure to complete the punishment as designated may result in escalation to the next step.

Loss of privileges means that during the time stated the student cannot participate in assemblies or any school function designated as an extra activity, including athletic events, dances, plays, extracurricular programs, field trips, school-sponsored activities, etc.

ALL DISCIPLINARY ACTIONS ARE SUBJECT TO ADMINISTRATIVE DISCRETION AS TO PLACEMENT ON THE DISCIPLINARY LADDER IN KEEPING WITH THE SEVERITY OF THE STUDENT'S MISBEHAVIOR.

Discipline Code

Academic Dishonesty	Step 2-8
Assault and/or fighting (may be reported to police)	Step 5-8
Being in an unauthorized area or in an area unattended by an adult	Step 2-5
Bomb threat/ gun violence threat (will be reported to police)	Step 8
Campus disturbance	Step 3-8
Defacing or otherwise injuring property belonging to another student or faculty member	Step 2-8
Defacing or otherwise injuring property belonging to the school (student to provide restitution)	Step 2-8
Defiance of authority	Step 1-8
Disrespectful behavior to faculty or staff members	Step 1-8
Disrupting instructional time	Step 1-8
Dress code violation	Warning - Step 1
Driving violation (possible loss of driving privileges)	Step 2-6
Gambling or possession of gambling devices	Step 3-7
Gum or candy	Step 1
Harassment, intimidation, or threatening of other students, faculty, or staff members using media platforms (cyber-bullying) such as, but not limited to text messages, Facebook, Twitter, Instagram, etc.	Step 4-8
Harassment, intimidation, or threatening other students, faculty, or staff members	Step 4-8
Horseplay/Rough housing	Step 1-6
Hurting another student (i.e. erasers, sharp objects, etc.)	Step 4-8
Improper behavior at Mass, assemblies, or other school activities (possible removal or isolation)	Step 1-3
Improper behavior in the cafeteria	Step 1-3
Leaving campus without permission (may be reported to police)	Step 5
Leaving class without permission	Step 4
Lying to authorities	Step 4-8
Misbehavior on a school bus.	Step 1-4
Other misbehavior as determined by the administration	Step 1-8
Possession of firearms and/or weapons (will be reported to the police)	Step 8
Profanity or vulgarity (to include acts, gestures, or symbols directed at another person)	Step 4-8
Public display of affection	Step 2-3
Sexual harassment	Step 4-8
Stealing (student to provide restitution)	Step 4-8
Tardy to class	Steps 1-4
Truancy and/or skipping class	Step 5
Unauthorized fundraising (including sale of candy)	Step 2-3
Unauthorized use of cell phone or electronic device (device will be confiscated)	Step 1-8
Use of or being under the influence of alcohol or alcohol-related products (may be reported to police)	Step 5-8
Use of or being under the influence of drugs or drug paraphernalia	Step 7-8
Use or possession of dangerous objects	Step 7-8
Use or possession of unauthorized items (i.e. lasers – Item will be confiscated)	Step 1-4
Use, sale, or possession of tobacco or tobacco related products including Zyn products, electronic cigarettes/"VAPES" (may be reported to police.)	Step 7-8
Using forged or altered documents (i.e. report cards, progress reports, parent notes, hall passes, other students' lunch numbers, etc.)	Step 5

Bullying Policy

Verbal and non-verbal harassment will not be tolerated and may result in suspension and/or dismissal. Resurrection Catholic School has adopted the Catholic Diocese of Biloxi's policy regarding harassment and bullying as stated below:

GOVERNANCE #30 (REVISED) HARASSMENT/BULLYING – STUDENTS

It is the policy of the Catholic Church in the Diocese of Biloxi that the school environment be a Catholic, Christian community that reflects Christ-like care and concern. Harassment of others, whether based upon gender, color, race, age, national origin, disability, or otherwise, is disruptive and immoral and will not be tolerated. Further, harassment or bullying of anyone will not be tolerated.

Harassing behavior is any pattern of gestures or written, electronic or verbal communication, or any physical act or threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiation characteristic that:

- a) Places a student in actual or reasonable fear of harm to his or her person or damage to his or her property, or
- b) Creates or is certain to create a hostile environment by substantially interfering with or impairing a student's performance, opportunities or benefits.

Bullying is a form of harassment.

Mississippi Code Ann. § 37-7-301-e allows schools to discipline for misconduct that takes place in the school, on school property, on the road to and from school, on any school-related activity or event, or for conduct occurring on property other than school property or other than at a school-related activity or event when such conduct, in the determination of the superintendent or principal, renders the offending person's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the pupils and teachers of such class as a whole.

Notification of Harassment:

Each school in the Catholic Diocese of Biloxi will make every reasonable effort to ensure that no student is subjected to harassing behavior or bullying. Likewise, the school will make every reasonable effort to ensure that no person engages in any act of reprisal or retaliation against a victim, witness or person with reliable information about an act of harassing behavior or bullying. A school employee who has witnessed or has reliable information that a student has been subject to harassing behavior or bullying shall report the incident to the appropriate school official. A student or volunteer who has witnessed or has reliable information that a student has been subject to harassing behavior or bullying should report the incident to the appropriate school official.

Any incidents of harassing behavior or bullying should be reported to the appropriate school official within five days of the alleged incident.

- a) If the perpetrator is a teacher, other school employee, parent, or student, the student alleging harassment or bullying should notify the principal. The principal should, in turn, notify the Pastor or Lead Pastor (if the school is an Inter-Parochial school) and the diocesan superintendent of schools.
- b) If the perpetrator is a principal, the student alleging harassment or bullying should notify the Pastor or Lead Pastor (if the school is an Inter-Parochial school) and the diocesan superintendent of schools.

Investigation:

All reported incidents of harassing behavior or bullying will be investigated by the appropriate authority, keeping in mind that the accused is innocent until proven guilty. When necessary, however, interim measures may be taken during the investigation to ensure the safety and well-being of students up to and including those listed in the “Remedies” section of this document.

Remedies:

Subject to the outcome of the investigation, an appropriate remedy will be developed based upon the facts uncovered. The remedy fashioned should be intended to ensure that such harassment does not occur in the future.

a) Potential Remedies if Perpetrator is Student:

1. Discipline will be administered through the appropriate steps on the discipline ladder.
2. Out of school suspension
3. Expulsion

b) Potential Remedies if Perpetrator is Employee (including Principal):

1. Reprimand or any other appropriate penalty
2. Demotion
3. Transfer
4. Suspension with or without pay
5. Termination

c) Potential Remedies if Perpetrator is Parent or Other:

1. Barring from school premises.

The decision and/or penalty is subject to a right of appeal by any person involved, as provided by Diocesan Governance #9, to the extent to which that policy is applicable

DRESS CODE

The student's official school uniform is a representation to the public of Resurrection Catholic Middle/High School. It is to be worn with pride and respect.

- Students are expected to be well groomed and neat at all times during the school day and at all school functions both on and off campus.
- Students are required to adhere to the dress code in school as well as on the way to and from school as proper ambassadors.
- When a student wears the official uniform, he/she is required to follow the rules and regulations in the handbook as though he/she is on campus.

Students may be disciplined at school for immoral, illegal, or inappropriate behavior while in school uniforms or school apparel, whether on or off campus, during or after school hours.

While this section of the handbook deals with most issues pertaining to student dress code, it is not considered all-inclusive. Any manner of dress or appearance which seriously impacts the learning environment of the school may be prohibited.

- Students in violation of the Uniform or Dress Code Policy will be held in isolation until the issue is resolved.
- Students with three (3) violations will enter the discipline ladder on the appropriate step.
- Any exceptions to the uniform or dress code for religious or medical reasons must be pre-approved by the administration.

	Male	Female
Shirt	RCS Light Blue Polo (tucked in) RCS White Long Sleeve Oxford	RCS Light Blue Polo (tucked in) RCS White Long Sleeve Oxford
Pants/Skirts	Khaki uniform long pants or uniform shorts – no shorts from October through April.	Uniform skirt, with shorts not visible underneath. Skirts should not be more than 3 inches above the top of the kneecap. Waistbands on skirts cannot be rolled up.
Socks	Solid white or black crew socks with no logo	Solid white or black crew or ankle socks with no logo (Ankle socks must cover ankle bone. No show socks are not permitted.)
Shoes	ONLY Leather/Suede, Navy, Black, Brown shoes with original laces. No athletic shoes of any kind. No tennis shoe style loafers with laces. No slipper style shoes are permitted. No “Hey, Dude”- style shoes are permitted. No cloth shoes. NO BOOTS ARE PERMITTED.	ONLY Leather/Suede, Navy, Black, Brown shoes with original laces. No heels. No athletic shoes or boots of any kind. No tennis shoe style loafers with laces. No slipper style shoes are permitted. No “Hey, Dude”-style shoes are permitted. No cloth shoes.
Belts	Brown leather belt. No canvas, webbed or studded belts.	
Ties & Cross Ties	Must be RCS approved ties purchased through the approved uniform vendor. All seniors may wear the approved “senior” tie.	
Blazers	Navy blazers with the Resurrection Catholic School crest. Blazers must be worn on Mass days and at any time that the student is representing Resurrection Catholic School at a school-related event. (Notice will be given.)	
Undergarments	Solid white T-shirt (must not be visible under the uniform)	Must not be visible under the uniform
Outerwear	RCS Cardigan RCS Navy Sweatshirt with school crest RCS Windbreaker, Fleece Jacket, or RCS Letterman Jacket	

MASS Dress	MALE	FEMALE
	• RCS blazer with patch. • RCS white Oxford Shirt and RCS tie. Sleeves must be rolled down and buttoned. Collars and ties must be worn correctly. Shirt must be tucked in. • RCS long khaki uniform pants • Appropriate leather shoes and belt NO ATHLETIC OR TENNIS SHOES. NO HEY, DUDES. NO SWEATSHIRTS OR HOODIES.	• RCS blazer with patch. • RCS white Oxford shirt & appropriate RCS tie. Shirts must be tucked in. • Any garments worn under the uniform must not be visible under the uniform. • Appropriate leather shoes. NO ATHLETIC OR TENNIS SHOES. NO HEY, DUDES. NO SWEATSHIRTS OR HOODIES.

All 7-12 students will wear blazers to Mass from the last Mass in October through April. This will be announced by the administration. Blazers may also be worn on other days but must be worn on mass days.

RCS Physical Education Uniform

- RCS PE T-Shirt and Shorts (purchased from authorized school vendor)
- Athletic/ Tennis shoes
- White or black crew or ankle socks

Grooming Guidelines

- **Hair:** Hair should be neat, combed, and out of the eyes. No excessive hair styles or hair color are permitted. Hair color may only be a natural hair color (blonde, brunette, black, or red—not magenta or other unnatural shades). For boys, sideburns should not be below the ears, and hair cannot touch the top of the shirt collar or the eyebrows. If a student is asked to cut his hair or shave, he will be placed on the uniform violation ladder.
- **Hair Accessories** (i.e. ribbons, bows, rubber bands): Are not permitted for males. Hair accessories for female students should be small, neutral or school colors.
- **Facial Hair:** All boys are expected to be clean shaven each day. No designs, slits, or patterns should be cut or trimmed in eyebrows or hair.
- **Hats/Bandanas/Headscarves:** No hats, bandanas or headscarves are allowed inside the school building.
- **Jewelry:**
 - For boys: a school ring, a watch, or a religious medal/cross may be worn. No other jewelry is allowed. Boys are ABSOLUTELY not allowed to wear earrings—even if they earrings are covered with band-aids or tape.
 - For girls: conservative jewelry is acceptable. No more than two earrings per ear allowed and must be worn in the ear lobe. Earrings should be smaller than the size of a quarter in length or diameter.
- **Make-up:**
 - For girls: should be in good taste and conservatively applied
- **Body-Piercings/Tattoos:** Body piercings (including the tongue) and visible tattoos are not permitted.
- **Clothing Size:** No oversized clothing is permitted. Clothes should fit correctly and not be too tight or small.
- **Nails:** Nails should be pale or neutral colors only. Nails should not be spiky or longer than short or medium length.

UNIFORM/DRESS CODE VIOLATION CONSEQUENCES:

1st violation:	Warning
2nd-3rd violation:	Break detention
4th-6th violation:	Wednesday after-school detention
7th-10th violation	1 day of ISI
11th-15th violation	3 days of ISI
16th violation	EXPULSION (pending discipline committee meeting)

*Uniform violations include grooming AND clothing.

Dress Out Day Guidelines

A non-uniform day (dress out day) does not change the basic dress code, but allows for a slight variation from the uniform. The principal will determine special non-uniform days and allowable exceptions will be announced. Violations will result in a call to the parent to correct the problem and/or the automatic assignment of detention.

The administration makes the final decision about what is considered excessive or in violation of the uniform/dress code.

DRUG AND ALCOHOL POLICY

The Catechism of the Catholic Church states that, “The political community has a duty to honor family, to assist it, and to ensure especially . . . the protection of security and health, especially with respect to dangers like drugs, pornography, alcoholism, etc... The use of drugs inflicts very grave damage on human health and life. Their use, except on strictly therapeutic grounds, is a grave offense. Clandestine production of and trafficking in drugs are scandalous practices. They constitute direct cooperation in evil, since they encourage people to practice gravely contrary to moral law.

Resurrection Catholic Middle/High School neither tolerates use, possession and/or distribution of alcohol, tobacco (including Zyn products and/or electronic cigarettes), or prescription/illegal drugs by students on campus or at any school related activity, nor allows a student judged to be under the influence of alcohol, tobacco, or drugs to attend school or school-related functions. Such activity is a severe violation of school policy, and the student will be placed on the discipline ladder and (if warranted) subject to expulsion.

As a condition of enrollment, all students enrolled in grades seven (7) through twelve (12) within the Diocese of Biloxi may be subjected to drug and alcohol screening to determine if a student is using drugs or alcohol. Aside from being illegal for minors to consume alcohol and the illegal nature of using drugs or prescription medications without or inconsistent with a prescription, it is recognized the use of such substances poses a health risk to students using the substances and poses a safety risk to students around them. Furthermore, it detracts from an atmosphere conducive to learning and undermines the school culture to bring pride and enthusiasm to the institution. Any use of drugs, improper use of prescription medications or the use of alcohol shall be considered drug abuse and a violation of this policy. Therefore, as a condition of enrollment, students and parent(s)/guardian(s) shall have consented to potential screening pursuant to the policy of the Diocese of Biloxi and the Department of Education.

The administrator of each school reserves the right to:

- Confront students if there is reasonable suspicion of possession or use of illegal or prescription drugs or alcohol.
- Search students’ lockers, personal belongings, cars and persons
- Use drug sniffing dogs on campus
- Require drug testing of students with the following policy,
- Call upon the police for assistance.

Any evidence of possession with intent to sell and/or distribute or transfer of drugs and/or alcohol on the school grounds or at a school sponsored activity shall warrant suspension or possible expulsion. Additionally, any evidence of sale and/or distribution shall result in student(s) being reported to the local law enforcement agency and shall warrant suspension or possible expulsion.

Screening: At this time, there will be no random screening for drugs and alcohol within the Catholic Diocese of Biloxi. However, parents may voluntarily request a screening at any time and must contact the principal of the school. Parents must agree to the following:

- Screening will consist of hair analysis or saliva swab for drugs and breathalyzer for alcohol.
- Breathalyzer or urinalysis is at principal’s discretion and can be done on or off site.

- Hair samples or saliva swabs must be collected by school and sent to an approved local drug screening company.
- Results must be shared with only the principal of the school where the child attends.
- Costs for voluntary screening must be borne by parents.

All parties must agree to the strictest of confidentiality and should sign an agreement to that effect.

Reasonable Suspicion Testing: In addition, a student will be required to submit to an immediate drug screening if:

- The student has been found with drugs on his/her person or in or among his/her property
- There is reasonable suspicion, which is defined as sufficient reasons or basis in fact to give rise to a reasonable belief that the student has drugs or alcohol in his/her system. Reasonable suspicion may be based upon, among other things:
 - o Conduct that indicates the presence of drugs or alcohol in an individual's system, including affected behavior or speech, and/or body odors; and
 - o Other behaviors that would indicate that an individual is other than a sober and reliable state, free from the influence of drugs or alcohol.

Scope of Screening: Each school within the Diocese of Biloxi will utilize the services of an approved local drug screening company unless otherwise notified by the Diocesan Department of Education, screening will consist of a breathalyzer (for alcohol) and/or hair analysis (for drugs). These tests will include but may not be limited to determination of the presence or the absence of alcohol, or drugs, including, but not limited to, methamphetamines, cocaine, opiates, phencyclidine, cannabinoids (marijuana and hashish) and prescription narcotics.

Consequences for Drug/Alcohol/Tobacco Use

1st positive result: The student shall

- Participate in a parent(s)/guardian(s) conference with the principal or principal designee.
- Reimburse the school for all costs relating to the positive result.
- Sign a conduct agreement for a prescribed period of time;
- Undergo assessment and comply with the recommendations made in connection therewith.
- Submit to regular testing for a prescribed period of time at the expense of the student and parent(s) guardian (s) and
- Submit to a drug test at the beginning of the following school year at the expense of the student and parent(s)/ guardian(s).

2nd positive result: The student shall be suspended and referred to the school's Discipline Review Committee ("DRC") for disciplinary action. The DRC has discretion to recommend dismissal or to consider alternative disciplinary measures which will include those items listed in the **1st positive result section above and additional steps** to ensure the student is receiving appropriate counseling and treatment.

3rd positive result: Student shall be dismissed from attending school.

Non-Punitive Nature of Policy:

No student will be penalized academically nor be banned from participating in extra-curricular activities for a first offense so long as the parent(s)/guardian(s) and student agree to the steps outlined under the **1st positive result** section above. A student may be penalized for a subsequent offense. In accordance with the foregoing, the results of drug and alcohol screenings pursuant to this policy are considered

confidential information and will be documented in a file separate from the student's academic records unless required by state or federal law. Access to the results and files will be restricted to the following individuals:

- The student and parent(s)/guardian(s)
- The principal
- The principal's designee
- Members of the DRC, if circumstances require such disclosure
- The superintendent
- The superintendent's designee
- Members of the Diocesan Advisory Council, if circumstances require such disclosure
- The bishop of the Catholic Diocese of Biloxi
- The bishop's designee(s)
- The diocesan attorney

Information regarding results of drug or alcohol screenings must be safeguarded and treated as confidential, and it shall not be disclosed to any third party, including, but not limited to criminal or juvenile authorities except in cases of legal compulsion by subpoena or other legal process or otherwise required by law.

Positive Test Results in Connection with School Events

The foregoing **Consequences for Positive Screening Results** and **Non-Punitive Nature of Policy** sections will apply to any student who tests positive in any reasonable suspicion drug screening. The foregoing sections will also apply to any test taken in connection with suspected use of drugs or alcohol at or during school, or in connection with any school activity or event. Any student who is found in possession of drugs or alcohol either on their person or among their property whether or not they test positive shall be subject to the same progressive discipline identified above. The foregoing sections will not apply in the case where there is evidence of the student selling and/or distributing drugs or prescription medications or evidence of intent to sell and/or distribute.

Refusal or Improper Attempts to Avoid Detection:

Any student who is selected for testing on the basis of reasonable suspicion who refuses or who attempts to avoid detection for drug use through the use of a masking agent, adulteration of a sample, or other act to avoid detection (including missing school for an extended period of time without providing a documented valid excuse), shall

- Be deemed to have tested positive for purposes of the foregoing **Consequences for Positive Drug Screening** section and may
- Be subject to additional discipline, including possible dismissal from the school. In the case of a student who has a condition whether there is no hair growth, complete hair loss or if a student has a completely shaven body, the school may obtain samples using alternative methods, including, saliva, urine or blood.

Communicative Actions through Social Media or Other Methods

All screening results (whether positive, negative or a refusal) shall be treated as confidential and shall only be made known to and/or accessed by those identified in this policy. Any violation of this policy by an individual using social media or other forms of communication will be dealt with as a breach of this provision and any such person shall be subject to discipline, including suspension and/or dismissal from the school (if a student) or suspension or termination (if a staff member). Confidentiality must be adhered to even by the student. Any person, including the student being screened, who is found to be using social media or other forms of communication regarding screening results or rumors regarding test results will be deemed to be in violation of this policy and subject to discipline.

Policy May be Superseded by Prior Knowledge or Criminal Charges

This policy is intended to bring awareness to parent(s)/guardian(s) and the policy recognizes that a student's parent(s)/guardian(s) may not be aware that a student is engaging in the use of drugs and/or alcohol. As such, this policy is intended to give parent(s)/guardian(s) the opportunity to work with the student and to take corrective action before the student's academic or attendance record is impacted by drug or alcohol use. If it is learned that parent(s)/guardian(s) knew of prior incidents of drug or alcohol use, then such knowledge will be considered in determining the progressive steps of this policy.

If criminal charges are brought against the student relating to the possession or use of drugs, prescription medications or alcohol, then this policy will supersede **Governance 12** entitled **Governances, Criminal Charges – Student**. However, if criminal charges are brought against a student relating to the sale of drugs or prescription medications, then this policy will be superseded by **Governance 12** entitled **Governances, Criminal Charges – Student**

FINANCIAL POLICY

Although every Catholic school, including Resurrection Catholic School, exists to serve all Catholic students who wish to attend, it is also imperative for the school to show fiscal responsibility and financial solvency in order to guarantee its continued existence.

The responsibility of financial obligations incurred by students as a result of their attending Resurrection Catholic School rests with the parents or legal guardians of the students. A \$40 fee is charged for each NSF check returned to any school account. After two returned checks, only cash or money orders will be accepted. Families who are delinquent in tuition will receive a warning letter. Further delinquency may require an appearance before the Advisory Council and collection proceedings may occur.

FACTS Tuition Management

FACTS Tuition Management Service is processing all tuition arrangements and payments for RCS this year. Tuition must be paid in full at or before Confirmation of Registration in July. Any other arrangements must be made through FACTS and approved by the principal. An active FACTS financial management account is required for all students.

Uniform Costs

Students must wear uniform items purchased through the school. Our uniform provider is Educate and Celebrate.

Unpaid Fee Policy

Parents are expected to keep their accounts current according to the Financial Agreement and Enrollment Form signed at registration. According to Diocesan Policy

“No student will be permitted to take quarter or semester examinations until all of his/her parents’ indebtedness to the school has been satisfied.” (Diocesan Policy – Fiscal Management # 8)

This includes any cafeteria payments, club fees, library fines, sports expenses (including camp fees & uniforms), textbook fines, tuition or other fees.

- A \$20 late fee per FACTS invoice will be automatically assessed in the FACTS system.
- Report cards will be held and access to grades in FACTS denied for any student with a delinquent account.
- Students will not be allowed to participate in extra-curricular activities such as field trips, school-sponsored trips and early checkout for sporting events if the account is delinquent.
- Students will not be allowed to try-out or practice in sports or participate in summer camps/activities until registration fees have been paid for the applicable year and all other fees and tuition are considered current.
- All account balances, including graduation fees, must be paid in full by the end of the last full day of senior classes for a student to participate in graduation and to receive a diploma.
- Students will not be allowed to attend school if an account is 30 days past due. Parents must make alternate arrangements for their child’s education, or pay the past due account balance. Delinquent payments may result in being required to pay the following year’s tuition and fees in advance.
- Pre-K Tuition and Fees: Any delinquency past 15 days will result in removal from Resurrection Catholic School.

The RCS Tuition and Fees Form can be found at the end of the handbook.

Tuition Assistance

Interested families must first register their student(s) and complete a tuition assistance application.

Assistance is not available to those families who do not complete an application for tuition assistance. Completion of the application does not guarantee assistance. The family will be notified of a financial aid award. Parish members of Our Lady of Victories, Sacred Heart, St. Mary's in Gautier, St. Peter the Apostle, St. Joseph the Worker in Moss Point, and Holy Spirit in Vancleave should contact their Pastors for additional aid.

Insurance

The Diocesan Plan covers each student at RCS. This is a secondary plan that covers accidents occurring during the school day, while traveling to and from school, and while attending any school-sponsored activity. Insurance claim documents must be completed within forty-eight (48) hours of the accident/incident. The athletic director has copies of the accident/incident forms that must be completed.

Eligibility for Family Tuition Rates and Discounts

To receive the Catholic tuition rate, returning families must submit a Parish Verification Form to a parish priest by **April 15** each year. The criteria for approval of the Catholic rate will include attendance at mass and service to the parish at the discretion of the Parish Pastor. Forms submitted after April 15 are subject to penalties. . **If you seek additional Parish assistance, you must contact your pastor directly BEFORE the registration form is submitted. Catholic Families must have their registration form signed by their priest in order to receive the "B" Rate.**

In the event of a natural disaster, disease outbreak or any other circumstances which, in the judgment of the school administration, make it infeasible, unsafe or otherwise imprudent to continue campus-based education, school shall resume as soon as practical via distance learning and/or other methods adopted and/or developed by the school administration and faculty. Due to continuing financial obligations relating to operational costs, including administrative, faculty and staff salaries, there shall be no suspension, reduction or refund of tuition or applicable fees.

AREAS OF SPECIAL CONCERN

ACADEMIC INTEGRITY

Cheating is morally wrong and is considered a major violation of the conduct code at Resurrection Catholic School. Cheating is both the improper acquisition as well as the improper distribution of information pertinent to a homework assignment, test, quiz, or exam. The following are common examples of **ACADEMIC DISHONESTY**:

- Open notebooks, texts, or other course related material during a test, quiz, or exam without the explicit permission of the teacher
- Concealed notes (“cheat sheets” during a test, quiz, or exam)
- Communication with another student during a test, quiz, or exam without the explicit permission of the teacher
- Copying homework assignments from other students
- Downloading a research or term paper from the internet
- Plagiarism of essays, term papers or research papers from outside materials that are not cited or insufficiently cited. (Plagiarism is defined as the appropriation or imitation of the language, idea, and thoughts of another author and representation of them as one’s own original work.)
- Any other promulgated action that the teacher and/or administration designate as academically dishonest
- Be aware that academic dishonesty extends to online learning as well as classroom learning.
- Multiple offenses may also result in the student’s permanent removal from RCS.

Any student who is caught cheating will receive a zero (0) on the assignment, test, quiz, or exam on which the cheating has occurred. He or she will also be referred to the administration, and the incident will be documented in the student’s discipline record. The student will furthermore be placed on the appropriate step of the discipline ladder. Multiple offenses of cheating and/or plagiarism may also result in the student’s removal or denial of admittance into and/or participation in honor societies, campus ministry, athletics, and other school-sponsored organizations.

ANNOUNCEMENTS

Any student/teacher who has an announcement should put it in writing, have the faculty/sponsor sign it (if it is a club announcement by a student) and submit it to the office **BEFORE ANNOUNCEMENTS BEGIN. NO STUDENT ANNOUNCEMENTS WILL BE MADE WITHOUT PRIOR APPROVAL OF THE PRINCIPAL.**

ARRIVAL AND DEPARTURE

Students should not arrive on the RCMHS campus before 7:25 AM. The school day begins at 7:45 AM and concludes at 3:00 PM. If the student has not been picked up by 3:25 pm, he/she will be sent to the office to call a parent. Please ensure that transportation is available within this timeframe. The discipline policy applies to students at all times while on campus or at any school-related activity. Mass is considered a part of 1st period.

ASSEMBLIES AND PEP RALLIES

Students are expected to attend required assemblies and pep rallies that are being held during the school day. Behavior appropriate to the occasion is expected.

ATHLETIC EVENTS AND PASSES

All sports passes are valid for all **home games** throughout the year. Passes are available to adults only, are NON-TRANSFERRABLE, and are not sold after Jan.10 of the school year.

Resurrection Catholic Middle-High School students have free admission to all regular-season athletic events at the middle/high school level, but Resurrection Catholic Elementary School students are charged a \$5 admission fee.

BUILDING AND GROUNDS

Upon arrival in the morning, all students must stay in the cafeteria. Students may not enter the main building before 7:25am. Once a student arrives on campus, he or she may not go to his or her vehicle unless permission is given from the front office. Also, once arriving on campus, students may not leave campus without properly checking out in the front office.

Students are expected to remain on campus from the beginning of the school day until dismissal. The following areas are restricted:

- All areas fronting on Magnolia Street, Convent Street and Frederic Street.
- The Gym (except during PE classes) and Practice Field(except with teacher supervision)
- Halls and classrooms during lunch hour, unless a faculty member is present
- All cars and the parking lots
- The Faculty Lounge

The restrooms are to be used for the purpose for which they were designated. Loitering and 'social gatherings' are not permitted in the restrooms. Any use of cellphones in the restroom by students is a violation of the cell phone policy.

CAFETERIA

Breakfast and lunch can be purchased in the school cafeteria. Students may bring a bag lunch if they wish. All students are expected to eat in the cafeteria, to conduct themselves as ladies and gentlemen.

Students may not have any commercial food or drinks delivered to them during the school day.

No food or drink may be taken to class without permission from the office. Students will not eat in class. Only clear water bottles are allowed in class.

Charges for 'extras' are not allowed in the cafeteria unless a student has funds in his/her account. and ice cream must be paid for in cash.

Students are NOT allowed to bring coffees, teas, or energy drinks on campus.

A student may charge only one meal per day if his/her account is depleted. However, the limit is \$10 and he/she will be blocked from FACTS when the account reaches \$10 in arrears. Parent may check balances in the office and are encouraged to send deposits for lunch accounts monthly. All balances must be current by May 1. Students will not be allowed to charge after May 1st if their accounts are in the negative. All breakfast and lunch sales will be cash only after May 15th.

CHILD ABUSE

State law requires school personnel to report suspected child abuse to the appropriate agency.

CAMPUS SPONSORED CLUBS, VOTING AND ACTIVITIES

Students being considered for clubs, sports, etc. are subject to faculty review. Permission to participate is based on attendance, grades and whether financial obligations to the school have been met.

Campus Ministry Team

The Resurrection Campus Ministry Team is composed of students in the 11th and 12th grades. All juniors and seniors are eligible for application. The team is primarily responsible for conducting annual retreats for grades 6-11. In addition, members will be responsible for fostering a Christian environment throughout the school.

Aspiring members must

- be active in their own faith,
- be of good character, and must
- be pre-registered for the upcoming school year.

Aspiring members will *be selected by a committee of faculty, the principal and the Campus Minister.*

At the end of their first year, all members are reviewed. There is a possibility that the candidate may not be selected for a second term. **If at any time a Campus Ministry Team Member displays inappropriate behavior that places them on step 3 of the discipline ladder, contrary to their signed code of conduct, or he/she receives failing grades, he/she will be placed on probation and possibly dismissed from the team.**

Homecoming Court Selection

Eligibility for Queen

- Must be a senior girl
- Must have been at RCS for her entire junior year and be currently enrolled or have paid tuition for entire junior year
- Must not have been suspended (OSS) for any reason
- Must be passing all classes
- Must meet attendance requirements
- Must be current with all financial obligations to RCS

Eligibility for Maid

- Must be a girl
- Must have been at RCS for the entire previous year. (In the case of a 7th grader, she must have been on the RCS elementary campus for the entire 6th grade.)
- Must not have been suspended (OSS) for any reason
- Must be passing all classes
- At the time of homecoming elections, must have no more than FIVE absences
- Must be current with all financial obligations to RCS

Election Procedure

- Eligibility list must be approved by principal prior to the election
- Each student in grades 7-8 vote for one maid.
- Each student in grades 9-11 votes for two maids for their grade;
- Seniors will vote for the number of maids equaling 10% of their class size, rounding up.
- If needed, a run-off election will be held.
- The announcement of the Homecoming Queen will be made at the Homecoming Game.
- All senior maids are on the ballot for queen.
- High school students grades 9-12 will cast a ballot for queen.
- The student with the highest number of votes is the queen.

Mr. & Miss RCS Selection

- The nominee list must be approved by principal prior to the election.
- The faculty nominates students and then students will vote on the nominees.
- Middle School nominees must have been enrolled since the beginning of their 7th grade year.
- High School nominees must have been enrolled since the beginning of 9th grade.
- Students must not have been suspended (OSS) for any reason
- Students must be passing all classes
- Attendance requirement-no more than TEN (10) absences for the year.

National Honor Society Membership

The National Honor Society is a nationwide organization that recognizes and encourages academic achievement as well as characteristics essential to citizens in a democracy.

Membership, according to national policies, is based upon a student's outstanding performance in areas of: Scholarship, Service, Leadership, and Character.

Sophomores, Juniors and Seniors must have been at RCS for at least three (3) semesters and must meet the scholarship requirement to be considered for membership. A Candidate Form must then be submitted to the Chapter Advisor. A Candidate Form that is not submitted by the deadline will not be considered.

Selections are made based on the following guidelines:

- Character – the student's conduct for the current semester and past semester
- Scholarship – the student has "A's" and "B's"
- Leadership – The student has held leadership positions
- Service - The student has performed service projects OR belongs to a service organization.

Information on a student's activities will be gleaned from the Student Activity Form that each academically eligible student will be asked to fill out. A student who does not complete the form on time will not be considered for membership.

Inducted members will continue to be evaluated to ensure that the standards by which they were chosen continue to be upheld.

National Junior Honor Society Membership

The National Junior Honor Society is a nationwide organization that recognizes and encourages academic achievement as well as characteristics essential to citizens in a democracy.

Membership according to the national handbook, is limited to students who exhibit the characteristics of character, scholarship, leadership, citizenship, and service. A faculty council makes selection. Students are encouraged to begin working toward membership as soon as they enter seventh (7th) grade so that the criteria for membership can be fulfilled.

Membership in the NJHS is open to all second semester seventh (7th) graders, all eighth (8th) graders, and all ninth (9th) graders who have been at RCS for at least a semester and who have all "A's" and "B's" for the current semester and past semester and have had no more than five absences per semester. The faculty council will then select students for membership using the following guidelines.

Information on a student's activities will be gleaned from the Student Activity Form that each academically eligible student will be asked to fill out. A student who does not complete the form on time will not be considered for membership.

Inducted members will continue to be evaluated to ensure that the standards by which they were chosen continue to be upheld.

Student Council and Class Elections

To be eligible to run for Class Officer/Student Council, a student must:

- Be registered at RCS for the coming school year and have been enrolled for the entire current and previous semesters (two full semesters)
- Have a QPA average of 2.5 or above and be able to maintain that average
- Must not have been suspended (OSS) for any reason
- Must be passing all classes
- Attendance requirement: No more than TEN (10) absences (Medical and nonmedical) for the preceding year.

An officer will be removed if the above requirements are not maintained. Students will be removed from the Student Council for failure to attend meetings.

Who's Who and other Special Elected Recognition Selection

- Students will nominate and vote on Who's Who and other special recognitions during spring semester each year. Eligibility may be denied based on the principal/teacher review process and recommendations.
- Must not have been suspended (OSS) for any reason
- Must be passing all classes
- Attendance requirement: No more than TEN (10) absences (Medical and nonmedical) for the school year.

CARNIVAL BALL

Carnival Ball Participation

- Must be a current RCS student
- Must not have been suspended (OSS) for any reason during the school year
- Must be current with all financial obligations to RCS
- Grades pre-K through 8 must attend with a student from his/her class
- Grades 9-12 may attend with another RCS student no more than two grade levels above or below their current grade level. (exception: grade 9, no lower than grade 8 or siblings)
- Carnival Ball King and Queen must be high school students
- In order to be considered for the RCS Hall of Fame, a student must participate in Carnival Ball at least twice in high school and once in middle school.

COLLEGE VISITS

Seniors will be allowed three (3) college visitation days. They may attend 1 college visit junior year and 2 college visits during senior year. Seniors must present documentation from the school they have visited in order for this absence to be counted as a college visit.

Students are reminded that they are ambassadors of RCMHS. Therefore, the Discipline Policy and Courtesy Code of Conduct are applicable. Please conduct yourself in a manner which positively reflects RCMHS, Christian Morality, and your parents.

CONDUCT GRADES

A conduct grade may be issued by each teacher for each student in his/her classes and is based on the student's behavior in the class and any objective criteria, such as suspension(s), detention(s), and written referral(s). Students receiving a "U" in conduct or more than one "N" may not be allowed to represent RCS in out-of-school activities. The student remains ineligible until the next progress report or report card. The student may then participate if their conduct grade is satisfactory. Conduct grades will be assigned as follows:

"E"	Excellent
"S"	Satisfactory
"N"	Needs Improvement
"U"	Unsatisfactory

COURTESY CODE

All of the rules in this handbook (especially those concerning behavior) are applicable when wearing the student uniform in the neighborhood, around the school, at the extracurricular activities, or whenever the student is identifiable as a member of the Resurrection Catholic School community.

The greatest courtesy must be extended toward faculty and other adult personnel of the school, fellow students, and visitors.

Courtesy Code:

- Students should display school spirit by taking pride in their appearance and by being courteous to teachers, staff, and one another.
- Students should always demonstrate good sportsmanship as a player and/or spectator at all school events.
- Students should always be polite and respectful toward their teachers.
- Students should honor their parents by exhibiting appropriate behavior.
- Students should respect their peers by treating them with dignity, courtesy, and friendship.

DAMAGE TO SCHOOL PROPERTY

RCS strives to provide a safe and secure environment for learning to take place. Both campuses share property with our parishes and students are expected to accept responsibility for appropriate use of facilities.

Any act by students, family members, or guests that damages school or parish property will be addressed. Parents of the students involved are expected to correct the damage by repairing, repainting, cleaning, or replacing the damaged area.

Students who damage school or parish property (through acts of vandalism or carelessness) will face disciplinary action, if deemed necessary, in addition to making restitution. It is the responsibility of the entire RCS family to take pride in caring for our facilities and grounds.

Chewing gum is extremely damaging to our facility. For this reason, chewing gum is not allowed on campus. If a student is chewing gum, he or she will automatically receive Wednesday detention.

DANCE POLICIES

Each student at Resurrection Catholic School is a member of many groups: family, school, peer group, church, human race, etc. One of Resurrection's responsibilities is to help each student learn to function well within these groups through socialization. To help maximize each student's abilities within his/her social group, various school organizations and classes sponsor dances during the school year.

All dances have a "sign in/sign out" procedure. This list, showing the time of arrival and departure, is available to parents who contact the principal the next school day.

- Students will be allowed one non-student guest of the opposite sex for which they will be held accountable. NO GUEST MAY BE 21 years or older.
- Once a student leaves a dance, he/she and his/her date will not be allowed to return and should leave campus.
- Anyone found to be in possession of or 'under the influence' of drugs or alcohol will be detained until a parent or guardian can be contacted to pick him/her up.
- Anyone exhibiting inappropriate behavior (excessive loudness, rudeness, fighting, etc.) will be asked to leave and a parent will be called.
- Appropriate dress is required of all attending a dance. Attire should be modest and in good taste. Any student wearing inappropriate clothing (as determined by faculty chaperones) will be asked to leave.
- Freshmen or younger students may not attend prom.
- The principal may establish other regulations.

DRIVING PRIVILEGES AND PARKING

Students who drive to school are expected to observe city ordinances and operate their cars in a safe and orderly fashion or they risk losing the privilege of parking on campus.

Students are to park only in the gym parking lot. **Students must have a school authorized parking pass to park on campus in student parking. Parking passes are distributed through the principal's office only.**

The front row (closest to the street) and the side parking next to the gym is designated for seniors only. Cars parked illegally or blocking a fire exit could be subject to towing by the Pascagoula Police Department. The school is not responsible for damage to cars in the parking lot.

Students may not go to their cars during the school day without permission from the administration. Doing so may result in a loss of driving privileges.

Once a student arrives on campus, he or she may not leave without properly checking out in the front office. All vehicles parked on campus are subject to the search and seizure policy.

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EMERGENCY SCHOOL CLOSINGS

In the event of inclement weather or an emergency, Resurrection Catholic School will abide by the decision made for all Catholic schools in the area. Students/parents/legal guardians should check TV alerts (WLOX – TV, channel 2) or listen to the radio (WABB – 97.5 FM) for the announcement.

FACTS

All students and parents will be given access to attendance, grades, fees, and assignment data through FACTS. Passwords and log in information will be provided at the beginning of the school year. If log-in information is lost, parents and/or students should contact the office for the re-issuance of that information.

FACULTY AREAS

The faculty mailboxes and faculty lounge/teacher workroom are for the exclusive use of the RCMHS staff only. All equipment, including microwave, copier, drink machine, computers, refrigerator, etc. is for the exclusive use of the RCMHS staff. Students are not allowed to use the faculty areas for any reason.

FIREARMS AND WEAPONS POLICY

Possession of pistols, firearms or other weapons in any other form on school premises or at school sponsored activities by persons other than duly authorized law enforcement officials is prohibited. Any student found in possession of any form of weapon, real or fake, will be removed from the school premises or school function. The weapon will be confiscated. For cases involving pistols and firearms, the police will be called, and the student shall be subject to immediate expulsion. For cases involving other forms of weapons, the police may be involved, and the student may be subject to suspension or expulsion. **Firearms** are defined as any type of weapon that is designated to (or may readily be converted to) expel a projectile by the action of an explosive.

FUNDRAISERS

The school cannot be totally supported by tuition and church subsidies. Part of the money to finance your child's education comes from fundraisers. For these to be successful, all parents must support and help. PTO Fundraisers support the many projects they finance in whole or in part.

All fundraising requests must be approved by the school administration prior to the event and all funds must be deposited into Resurrection Catholic School accounts. NO SEPARATE BANK ACCOUNTS WILL BE SET UP IN THE SCHOOL'S NAME FOR ANY SCHOOL ACTIVITY INCLUDING SPORTS BOOSTERS, CLUBS, ETC. All money raised in the name of or on behalf of the school will be handled through the bookkeeping offices.

GRADUATION HONOR CORDS

Seniors may earn honor cords through participation in various clubs, activities, and organizations throughout high schools. Any cords worn will be distributed by the senior events coordinator and must be approved by the principal.

INTERNET AND COMPUTER/ACCEPTABLE USE POLICY

All students who use computers provided by Resurrection Catholic School should follow the following acceptable use policy:

- Respect the integrity of the system.
- Use computers and the facilities in an appropriate, ethical and lawful manner.
- Abide by the proprietary rights of software, upholding applicable copyright laws.
- Act within the framework of Catholic tradition, demonstrating honesty, integrity and respect for the rights and privacy of others.
- Respect the governing policies of alternate organizations when accessing remote sites via Resurrection Catholic School computers.

LOCKERS

A locker is provided for each student at the beginning of the year, especially for convenience. A student who wishes to provide his/her own lock is free to do so. However, the school reserves the right to remove a student's lock, with just cause. If a locker breaks or refuses to open, the student should report this to the office, and it will be repaired.

Since the lockers are the property of the school, the school reserves the right to inspect or search any locker at any time without permission. Any illegal substance, stolen items, or items prohibited by the school shall be confiscated, and the student issued that locker will be responsible for its contents.

Students who open another student's locker will be subject to disciplinary action. Do not deface the lockers.

Once a student is assigned a locker, that student shall not change lockers for any reason without permission.

LOST AND FOUND

Students should put their names on clothing for identification. Lost items should be reported to the office as early as possible. Articles that are found on campus should be brought to the office. Students are encouraged to check the lost and found for missing articles. Articles not claimed by the end of the term will be donated to charity. There is a Lost & Found in the front office, and a Lost & Found in Joseph Hall.

MARRIAGE/CO-HABITATION

Married students and students that are in co-habitation relationships are not permitted to attend classes at Resurrection Catholic Middle/High School. It is the belief of Resurrection Catholic Middle/High School that marriage is a sacrament that establishes a covenant relationship between two individuals. We support the total commitment of married individuals to one another. However; the nurturing of students' marriage vows through personal, spiritual, social, and employment activities, makes marriage inconsistent with the mission of Resurrection Catholic Middle/High School. Therefore, such students are not allowed to enroll at RCS or be in regular attendance.

MASS ATTENDANCE

Students are expected to attend all masses and other religious services. After the fifth absence for the year from Mass or religious service, students will meet with the principal and lead pastor. If absences continue, the student and parents will meet with the lead pastor and principal. School Mass attendance is 20% of the theology grade for each student.

MEDICATION

The school staff is not professionally trained or equipped to administer medicine/drugs to students. However, in cases of chronic illness, the school secretary will dispense prescription medication when the parent and/or doctor provide written directions. All medication should be turned into the nurse/office. In pre-measured, labeled doses. Non-prescription medicines, such as aspirin, Tylenol etc. will be administered by the school nurse/secretary only when a medication card is completed by the parent or a written authorization is given by a medical doctor. If no medication card is on file and/or written authorization by a medical doctor is not provided, no medicine will be given until a parent is contacted. If no written authorization is obtained, the parent/guardian may come to school and administer the medicine.

MESSAGES TO STUDENTS

A student will not be called to the phone. The school office will record messages to give to the students in between classes. In case of sickness in the home or some emergency, school personnel will deliver the message.

MORNING ASSEMBLY

Each morning, the RCMHS student body meets in the café for prayer and devotion. In order to practice courtesy, no student or teacher should talk. Everyone should refrain from eating, drinking, doing homework or carrying out tasks during Morning Prayer and the Pledge of Allegiance.

Everyone is expected to assume a prayerful and respectful atmosphere.

PARENT/TEACHER CONFERENCES

Parents are encouraged to schedule conferences with the respective teacher at the first sign of academic difficulty. The guidance office will arrange these conferences. Parents may contact teachers by email or by leaving a message with the front office. With a few exceptions, the email address of each teacher is the first initial of the first name, the entire last name at (@) rcseagles.com (i.e. lparker@rcseagles.com for Lori Parker.)

PLACEMENT

Resurrection Catholic Middle/High School test for grade and/or subject placement. Testing will either be an achievement test(s) or teacher-made special subject test(s) to determine the appropriate classification of the student. Notice of the administering of such test(s) shall be given to the applicant not less than five days prior to the date of the administration of each test, unless agreed upon by the parent and school officials.

POSTERS AND SIGNS

Posters and signs may be displayed only with the approval of the principal. Students may not deface other students' posters. All posters should be in good taste. Posters should be removed by the students who placed them after the activity is concluded. Participants should remove tape and residue and clean or repair surfaces.

PREMARITAL SEX AND PREGNANCY

The schools in the Catholic Diocese of Biloxi, as extensions of the Catholic Church and in full support of its position on the sanctity of life, Resurrection Catholic Middle/High School expects and encourages its students to live in accordance with the virtues of chastity and social responsibility. All students are treated with love and compassion. When a student, male or female, fails to practice abstinence, he/she violates our Christian moral code and the expectation of the faith community and may thereby become subject to disciplinary action as provided by local school policies. Additionally, the lack of abstinence may lead to pregnancy and possible health problems.

The policy of Resurrection Catholic Middle/High School takes into consideration the student, the unborn child, the other students, the school community as a whole and the community at large.

Resurrection Catholic Middle/High School, as an extension of the Catholic Church, has the following policy with regard to the student who engages in premarital sex resulting in a pregnancy and offers three options with accompanying responsibilities:

Enrollment Options:

- Withdraw from Resurrection Catholic Middle/High School, subject to normal re-admission policies.
- Remain enrolled as a student and engage in a homebound program provided by RCMHS until such time as the baby is born, the student has recuperated, and her familial relationships are established.
- Continue with regular school attendance as long as possible, subject to all conditions and requirements of the RCMHS Student/Parent Handbook, including adherence to the uniform policy. If home bound study is advised by the attending physician, the student will engage in the home bound program provided by RCMHS, subject to the same conditions listed above.

Any student found to have engaged in illicit sexual actions will not be allowed to publicly represent RCMHS, hold any leadership positions with RCMHS clubs, organizations or activities or participate publicly in those clubs, organizations or activities for one or two school semester(s) to be determined at the discretion of the principal after meeting with the student and his/her parent(s)/guardian(s). There are some leadership positions (such as Class Officer, Campus Ministry, Homecoming Court or others at the discretion of the Administration) for which the student may be ineligible for the remainder of his/her high school tenure.

Student Responsibilities:

If the female student chooses to remain enrolled in Resurrection Catholic Middle/High School, the student and the parent(s)/guardian(s) must fulfill the following requirements. Failure to do so may result in expulsion.

- For the health of the mother and the child, notify the principal once pregnancy is determined.
- Meet with the principal immediately.
- Participate in RCMHS sponsored counseling sessions as determined by the principal.
- Participate in a psychological support counseling program approved by Catholic Social Services in the Diocese of Biloxi during the period of the student's pregnancy and thereafter as long as determined by the professional counselor. Such counseling will be at the student/parents' expense. The student must provide verification to the principal from the professional counselor that she is participating in the program.
- Continue to reside in the home of her parent(s)/guardian(s) or in an accepted residential care facility.

If the male student chooses to remain enrolled in Resurrection Catholic School, the student and the parent(s)/guardian(s) must fulfill the following requirements. Failure to do so may result in expulsion.

- Participate in Resurrection Catholic School sponsored counseling sessions as determined by the principal.
- Meet with the principal immediately.
- Participate in a psychological support counseling program approved by Catholic Social Services in the Diocese of Biloxi during the period of the student's pregnancy and thereafter as long as determined by the professional counselor. Such counseling will be at the student/parents' expense. The student must provide verification to the principal from the professional counselor that he is participating in the program.
- Continue to reside in the home of his parent(s)/guardian(s) or in an accepted residential care facility.

Refusal of students and parents to meet the principal or engage in routine counseling may result in expulsion. Students are subject to immediate expulsion when determined to have engaged in premarital sex a second time while enrolled at Resurrection Catholic Middle/High School.

PROGRESS REPORTS AND REPORT CARDS

Information regarding student progress is available online on FACTS. (Printed Progress Reports are not sent home.) Parents are urged to monitor the academic progress of their student(s) on a regular basis.

Grades for each nine weeks are available on FACTS for viewing at the end of each nine weeks. Access to FACTS will be denied for any student whose parents are delinquent in fees or tuition, or a student who is maintaining a negative balance greater than \$25 in the cafeteria.

FACTS may not be accessible until financial arrangements have been made.

RELIGIOUS DUTIES

Since parents have conferred life on their child, they have the most solemn obligation to educate their child and live as their example. Parents should clearly recognize how vital a true Christian family is for the life and development of each person. The Christian life can be strengthened by the daily practice of morning and evening prayers and by going to church as a family on Sunday.

By registering your child at Resurrection, you have assumed the obligation of cooperating with the school's religious program. Failure to cooperate creates conflict for each child and places him/her in a frustrating situation.

The students at RCS middle/high school campus attend Mass as a school each Wednesday. **This does not relieve the Catholic student's obligation to attend Sunday Mass.** All the students assemble in the cafeteria each Monday morning and pray together, salute the flag, and sing a patriotic song. Parents of Catholic students above second grade who have not yet prepared for or who have not received the sacraments of Eucharist or Reconciliation should notify the school office the first week of school. Our Director of Campus Ministry will facilitate their preparation during the second semester.

SANCTITY OF LIFE

The Church supports the sanctity of the life of the mother and the child. When the school becomes aware that a student has terminated a pregnancy through an abortion, the student and any other student who has been complicit in procuring the abortion shall be subject to immediate expulsion.

SCHEDULE CHANGE REQUESTS

Students must contact the guidance counselor regarding schedule change requests. Unless approved by the principal for extenuating circumstances, schedule changes will not be made after the first full week of school.

SCHOOL/PARENT PARTNERSHIP

Parents: Education of a child is a partnership between parents and the school. If in the opinion of the school administration, that partnership is irreparably broken, parents may be required to withdraw their child(ren) from Resurrection Catholic School. This conduct includes but is not limited to physical behavior, social media activities, internet posts and interaction with local and national media.

SERVICE HOURS

RCMHS service hours are tools that are employed to strengthen students' sense of stewardship and civic engagement, as well as assist them in meeting educational, social, and spiritual goals. Service hours encourage the development of our students' social conscience by placing them in direct contact with various populations of people in need. By empowering students to bring hope to others, they will work with people who are in need such as the elderly and economically poor. This broad exposure helps clarify our students' unique gifts, talents, and interests. Service hours will be monitored by students' Theology teachers each year. **Service hours represent 20% of the theology grade each quarter.**

RCS Students must earn ministry service hours each year for a grade in their Religion classes.

Grade	TOTAL Hours	1 st Term Minimum	2 nd Term Minimum	3 rd Term Minimum	4 th Term Minimum
7 th & 8 th Grades	20 TOTAL 8 school 8 parish 4 community*	5 2 2 1	5 2 2 1	5 2 2 1	5 2 2 1
9 th & 10 th Grades	25 TOTAL 10 school 10 parish 5 community*	6 2.5 2.5 1	6 2.5 2.5 1	6 2.5 2.5 1	7 2.5 2.5 2
11 th & 12 th Grades	30 TOTAL 12 school 12 parish, 6 community*	7.5 3 3 1.5	7.5 3 3 1.5	7.5 3 3 1.5	7.5 3 3 1.5

*School or parish hours CAN take the place of community hours.

Theology teachers will specify how the hours are to be divided throughout the year for grading purposes. **Half of students' ministry hours must be performed before Christmas Break. The other half is due by the end of the school year.**

Routine family responsibilities such as chores or babysitting; work at school that is part of the student's obligation as a student; youth group or club activities that are considered part of the student's obligation as a member of that group ARE NOT CONSIDERED FOR PART OF THE MINISTRY CREDIT HOURS.

SERVICE OF DISTINCTION: Students who earn DOUBLE the required credits in **all** categories will be recognized on Awards night. Seniors who earn double the required credits for 9th thru 12th years will also be recognized with a special cord to wear at graduation. In order to receive a Service of Distinction Award, hours MUST be submitted by April 25.

Examples of acceptable ministry hours:

- Any activity for a non-profit organization
- Parish related activities to help others (mowing church/rectory lawns, folding Sunday bulletins, painting, mission trips, altar serving, singing in choir, and other youth group or parish projects)
- Visiting the elderly in nursing homes or VA Hospitals
- Participating in activities that benefit the community such as Heart Walk, Coast Cleanup, Relay for Life, Cruisin' the COast, and Rock-the-Night
- Helping at a local soup kitchen
- Creating and mailing care packages to soldiers overseas with collected donations.
- Organizing a canned food drive in your parish and donating the food to a St. Vincent de Paul Society.
- Collecting donated toys for children in a local hospital cancer ward.
- Visiting hospital patients and distributing Christmas cards, Valentine's cards, or other cards.
- Volunteering to help at a Special Olympics event.
- Volunteering at SVDP sales (1st and 3rd Saturdays from 8-12)

Examples of NON ACCEPTABLE ministry hours:

- Any paid activity.
- Any IMMEDIATE FAMILY ACTIVITY (i.e. household chores, mowing the lawn, babysitting siblings).
- Any activity performed for a business.
- Any club activity that is required and not totally voluntary.

Submitting Hours

Completed service hour forms should be submitted to the student's theology teacher within two (2) weeks that the service is performed. Any hours earned during summer MUST be submitted prior to September 1 to receive credit.

Completed service hour forms should be submitted by the STUDENT! No forms will be accepted from parents or others. This is a graded assignment and is the responsibility of the student.

Students are encouraged to keep a log or record of service work performed and of service hours submitted to the teacher. Verification may be required by the teacher.

SOCIAL MEDIA AND CYBERBULLYING

The content of social networking websites and/or applications often refers to the student's school; it reflects Resurrection Catholic School and is therefore the business of the school. As such, the school has the right to take appropriate action. The administration will act according to policy when information from social media is brought to its attention. Parents are encouraged to monitor what their students are placing on these websites and/or applications.

Cyberbullying is defined as the use of electronic information and communication devices to willfully and repeatedly harm either a person or persons through the medium of electronic text, photos, or videos. Examples of this behavior include but are not limited to:

- Sending false, cruel, vicious messages
- Creating websites that have stories, cartoons, pictures, and jokes ridiculing others
- Breaking into an email account and sending vicious or embarrassing material to others
- Engaging someone in electronic communication, tricking that person into revealing sensitive personal information and forwarding that information to others
- Posting pictures of another student or faculty member without their permission

Bullying of this nature creates a hostile, disruptive environment on the school campus and is a violation of a student's right to be safe and secure. Cyberbullying and harassment will not be tolerated. Actions deliberately threatening, harassing, and intimidating an individual or group of individuals placing an individual in reasonable fear or harm or damaging the individual's property; or disrupting the orderly operation of the school will not be tolerated.

The online activities and technologies often used by students engaged in cyberbullying include but are not limited to social networking sites, chat rooms and discussion groups, instant messaging, text messaging, computers, cell phones and personal digital devices, digital cameras, cell phone cameras and web cams. As new technologies emerge, they too may be included with the above forms' electronic communication.

The use of digital media, which is intended to, or has the effect of, embarrassing, harassing, disturbing or otherwise harming another individual will not be tolerated. "Digital media" includes social networking sites (Facebook, Twitter, Instagram, Snapchat, TikTok, etc.), text messaging, and other related forms of electronic communication. Students who take sides in cyberbullying cases will be considered participants and investigated for misconduct. An example of taking sides is hitting the thumbs-up "like" button on Facebook in reaction to an inappropriate remark, but other ways of being a participant may exist and will be investigated.

STAR STUDENT

Eligibility for STAR STUDENT

In order to be eligible for RCS STAR STUDENT, A Student must:

- Be a senior
- Have an unweighted 93/A GPA at conclusion first semester of senior year (courses designated by the STAR Program)
- Have the highest ACT composite score in the senior class. The latest accepted test score is December of the student's senior year.

STUDENT ACTIVITIES

Clubs, Organizations, and Activities

Resurrection Catholic School offers a variety of clubs, organizations, and activities for its students.

Eligibility for General Participation

In order to be eligible for participation in off campus activities, athletics, campus clubs, honor societies and organizations, or to run for an office for the upcoming school year, the student must meet the criteria below:

- No more than five (5) unexcused absences per semester.
- No “U” and no more than one “N”; and no OSS suspension for the current and previous semester.
- Failure of two or more classes at the end of a nine-week period will eliminate the student from participation in the above listed student activities for the next grading period.
- All fees and accounts must be current
- Eligibility for the next school year’s events requires the student is pre-registered and all fees are current.
- Any Resurrection Catholic School student who chooses to enroll in virtual/distance learning will not be permitted to engage in any extra-curricular activities. This includes all athletics.

Sponsors will check eligibility with the school administration before any selection process occurs. Students violating these criteria after completing the selection process are subject to being removed from participation. **Some organizations (National Honor Society, Student Council, and Campus Ministry) have stricter guidelines for membership eligibility. *SEE CAMPUS SPONSORED CLUBS, VOTING, AND ACTIVITIES ON PAGE 48 FOR MORE SPECIFIC GUIDELINES.*

STUDENT TELEPHONE

There is a student telephone available for emergency use only. The student phone is located in the main office and permission from the administration is required. If it is determined that a student used a cell phone to contact a parent, that phone will be confiscated, and disciplinary action may be taken.

TEXTBOOKS

Students are issued state-owned or RCS textbooks. Textbook funds are allocated by the State of Mississippi to RCS according to our Average Daily Attendance. Therefore, regular school attendance benefits our ability to provide the textbooks necessary to educate each child. **Fines are imposed for lost or damaged books.** Please ensure that textbooks are covered and protected from loss and damage. Exams may be delayed for the student who has lost the textbook until the text is returned or the replacement cost is submitted.

TRANSFER STUDENTS

All students who transfer into Resurrection Catholic School enter with a one-year probationary period. Transfer students must adhere to the admissions policies found in this handbook. Typically, RCS does not accept students who have been asked to leave their previous schools because of non-academic reasons.

Transfer Procedures:

- Parents must complete an online application for admission and provide a copy of prospective student's transcripts.
- The Principal will interview the parent/guardian.
- . The student and guardians must give permission for the administration to contact the student's previous school.
- Upon review of the student's records and after the interview, the parent/guardian will be notified of the school's decision concerning the transfer application.
- Drug testing and/or a probationary discipline contract may be used as a condition for allowing a student to enroll at RCS.
- If the transfer student is a transfer from a school or program that is not accredited regionally or by a state board of education (or its designee), her or she will be given a standardized achievement tests(s) or a teacher-made special subject test(s) to determine the appropriate classification of the student within thirty days after filing for transfer. The guidance counselor or principal will notify the student and parent of the testing no less than five days prior to the date of the test administration.
- Placement will be determined by student performance on placement assessments.
- If a student leaves RCS and wishes to return, he or she must go through the entire transfer process again.

VISITORS

All visitors are expected to report to the office as soon as they enter the school. Visitors will be issued a pass allowing them to visit the school. No visitor should be on campus without a pass issued by the office.

Prospective students who wish to “shadow” another student must have the principal’s approval before the visit.

Seniors are not allowed “shadows” by other seniors.

Former students who have graduated from RCS are always welcome; however, they must check in through the front office and be escorted by a staff member the entire time on campus.

WITHDRAWAL FROM RCS

If a student must withdraw from Resurrection Catholic School, he/she and a parent/guardian must meet with the principal in order to begin the process. A withdrawal form must be completed through the guidance office. After the meeting and form is completed, the faculty has at least 72 hours to prepare grades and determine clearance for the student. **NO REFUNDS ARE ALLOWED FOR WITHDRAWALS. ALL ACCOUNTS MUST BE PAID BEFORE ANY STUDENT INFORMATION WILL BE RELEASED.**

2026-2027 RCS Bell Schedule

Regular Day	Mass Day	ACT Day/Saint Day	Adoration Day
Tardy Bell = 7:45am	Tardy Bell = 7:45am	Tardy Bell = 7:45am	Tardy Bell = 7:45am
1st Per = 8:00 – 8:50	Mass = 8:00 – 9:00 Break = 9:00 – 9:10	1st Per = 8:00 – 8:44	1st Per = 8:00 – 8:42
2nd Per = 8:55 – 9:45	1st Per = 9:15 – 9:58	Break = 8:44 – 8:59	Adoration = 8:46 – 9:46
		ACT = 9:03 – 9:47	Break = 9:46 – 10:01
Break = 9:45 – 10:00	2nd Per = 10:03 – 10:46	2nd Per = 9:51 – 10:35	2nd Per = 10:05 – 10:47
3rd Per = 10:05 – 10:55	3rd Per = 10:51 – 11:34	3rd Per = 10:39 – 11:23	3rd Per = 10:51 – 11:33
4th Per = 11:00-11:50		4th Per = 11:27 – 12:11	
5th Per/Lunch MS Lunch = 11:50 – 12:15 MS Class = 12:20 - 1:10 HS Class = 11:55 - 12:45 HS Lunch = 12:45 - 1:10	4th Per/Lunch MS Lunch = 11:34 – 11:59 MS Class = 12:04 - 12:47 HS Class = 11:39 – 12:22 HS Lunch = 12:22 - 12:47	5th Per/Lunch MS Lunch = 12:11 –12:36 MS Class = 12:40 – 1:24 HS Class = 12:15 - 12:59 HS Lunch = 12:59 – 1:24	4th Per/Lunch MS Lunch = 11:33 – 11:58 MS Class = 12:02 – 12:44 HS Class = 11:37 - 12:19 HS Lunch = 12:19 – 12:44
6th Per = 1:15 – 2:05	5th Per = 12:52 – 1:30	6th Per = 1:28 – 2:12	5th Per = 12:48 – 1:30
7th Per = 2:10 – 3:00	6th Per = 1:34 – 2:17	7th Per = 2:16 – 3:00	6th Per = 1:34 – 2:16
	7th Per = 2:21 – 3:00		7th Per = 2:20 – 3:00



Resurrection Catholic School Since 1882

Tuition and Fees 2026-2027

General Fees (non refundable)			
Fee	Amount	Due Date	Notes
Registration Fee	\$100 per student \$225 per student \$325 per student \$425 per student \$525 per student	Paid before March 1, 2026 Paid before April 1, 2026 Paid before May 1, 2026 Paid before June 1, 2026 Paid before July 1, 2026	
Building Fee	\$150 per student		Middle, High and Elementary School
Drawdown	\$100 per family		Middle, High and Elementary School
Instructional Book Fee	\$225 \$275		Per Elem student Per Middle High student
Activity Fee (7 th -12 th)	\$240		Middle, High and Elementary School
Technology Fee	\$75 per student		Middle, High and Elementary School
Graduation Fee (12 th grade only)	\$140 per graduate		12 th grade
FACTS	3% of total tuition		Monthly Tuition payments
Yearbook	\$75		Optional
Adult Sport Passes	\$150		Optional- all sports home games
Tuition			
Active Catholic K-12 th Grade	\$6,445.00		student full year due May 1, 2026 *Submit Priest Verification Form Yearly
Non-Catholic K-12 th Grade	\$8,345.00		student full year
PK 2 (All day rate)	\$7,200.00		student full year (includes breakfast, lunch snacks)
PK 2 (½ day rate)	\$5,345.00		student full year (includes breakfast, lunch & snacks)
PK 3 and 4 (All day rate)	\$6,675.00		student full year
PK 3 (½ day rate)	\$4,820.00		student full year
Multi student tuition discounts (not applicable for PRE K)			
2	7.5%		
3	17.5%		
4 or more	27.5%		
Meals			
PK3-12 th	Lunch		\$3.65 per day subject to change
PK3-12 th	Breakfast		\$2.50 per day subject to change
Elementary	Snacks		\$1.00 per day subject to change
Secondary	Lunch Extras		\$2.50 per day subject to change

***Active Catholic Rate** tuition applies to those families who meet eligibility criteria. To receive the rate for each upcoming school year, returning families must submit a **Parish Verification Form by May 1, 2026**. Email a copy of the form signed by your priest, to finance@rcseagles.com or bring to the school office.

Tuition and Fee Requirements Upon Withdrawal: If a student withdraws from Resurrection Catholic School at any time during the school year, tuition will be collected for the month in which the student withdraws and two months thereafter. All fees are non-refundable.



RESURRECTION CATHOLIC

MIDDLE/HIGH SCHOOL

ATTENDANCE POLICY

Partnering Together for Student Success

PARENT NIGHT HANDOUT



Established in
1882



ATTENDANCE REQUIREMENTS

Students are allowed only **FIVE (5)** excused absences per semester.

Any absences over five (5) per semester are considered **UNEXCUSED**.



EXCUSED ABSENCES

Excused absences may include only parent notes or medical excuses.

Pre-approved school business (marked "SB") is **NOT** counted as an absence.



UNEXCUSED ABSENCES

Students will **not** be permitted to makeup work in any class for unexcused absences—

NO EXCEPTIONS.



PARENT EXCUSE NOTES

Parent notes for excused absences should include the following:

- ✓ Name of child
- ✓ Reason for absence
- ✓ Date of absence
- ✓ Parent/Guardian contact information
- ✓ Signature



NOTE SUBMISSION DEADLINE

Parent notes and/or medical excuses must be submitted to the front office within **THREE (3) DAYS** upon return from the absence.

Notes and/or medical excuses will **NOT** be accepted after three days.



TRUANCY CONSEQUENCES

If unexcused absences exceed more than **EIGHT (8)** per semester, the Jackson County truancy officer will be notified, and the student and parent will meet with the RCMHS Disciplinary Board and will be put on **attendance probation**.



SENIOR CONSEQUENCES

Any senior who accumulates more than **TEN (10)** or more unexcused absences per year will **not** be permitted to participate in graduation commencement exercises/events, which include Senior Mass, Senior Farewells, Senior Celebration parade, and graduation.

COLLEGE VISIT / TOUR DAYS



Junior and senior students will be allowed excused college visit/tour days.

- Juniors are permitted **TWO (2)** college visit/tour days.
- Seniors are permitted **TWO (2)** college visit/tour days.

Students must return with proper documentation to have these college visits excused.

Proper documentation includes the following:

- ✓ Tour handout/pamphlets/brochures
- ✓ A letter from a college official
- ✓ A signed and dated itinerary



This documentation should be turned into the front office **the day** the student returns to campus.



TRUTH, HONOR, AND INTEGRITY
Attending Today, Achieving Tomorrow, Leading for Christ.

ESTABLISHED
1882



RESURRECTION

CATHOLIC SCHOOL

520 Watts Avenue, Pascagoula, MS 39567 Phone: 228-762-3353 Fax: 228-769-1226

Website: www.rcseagles.com

Service Credit Form

Student : _____ Grade : _____

The following Service Work was performed on (date): _____

At (location): _____

For (organization or person): _____

From (time): _____ to _____

For a total of _____ hours on this date. (use a separate form for each day).

Description of service work performed:

Supervisor's Comments on the student's service:

Supervised by: _____

Signature of Supervisor: _____

Contact Information: _____

This form may be copied for student use as needed. See the guidelines in the Handbook and consult with Religion teacher for the types and amount of work eligible for Service Credit.