



August 2, 2023

Greeting Parents,

With the start of a new school year please note the arrival and dismissal procedure provided to help us ensure the students' safety.

ARRIVAL

Cars enter the Delmas Hall parking lot from Martin Street using the southernmost entrance. Please proceed next to Delmas Hall and under the church overhang. Then proceed to Quinn Drive and turn right and then turn right again. We dismiss in a specific order. Parents in the carpool line are asked to remain in place until the entire line moves. You are asked to refrain from using your cell phones while driving through as this distraction puts students and staff in jeopardy. Please do not exit your vehicle. A staff member will assist your child in and out of the vehicle.

YOU MAY NOT PARK AND WALK YOUR CHILD IN IN THE MORNING! YOU MUST USE THE CAR RIDER LINE. (You may walk your child up for the first day of school.)

DISMISSAL

You are allowed to walk up to pick your student up at dismissal in the afternoon or use the car rider line. We ask if you walk up to pick your student up that you park in the Delmas Hall parking lot next to Sacred Heart Church. Please do not park in the parking lot on Quinn Drive to walk up and get your student. You may not walk through the car rider arrival/dismissal line in the front of the school. If you walk up, please stand in the back of the pavilion and wait for your student to be dismissed and walk to you. No parents are allowed under the pavilion at dismissal. Do not ask your child to walk to a place in the neighborhood to meet you. **These are not safe practices. Please be courteous to our neighbors and keep their driveways clear.**

Pre-K 2 students may be dropped off in the AM in the car rider line, but they must be picked up at dismissal from the exterior preschool door in the back by the pavilion.

Students can arrive beginning at 7:30AM. Prior to that time students must report to the cafeteria for proper supervision which is available from 6:30-7:30am. Children arriving after 7:55AM are tardy. Please ensure travel arrangements are made before the start of the school day. Tardy students must be signed in through the office and receive a pass to be admitted to class.

Working together we can have a great year and keep everyone safe.

Sincerely,

Nannette Whitehead

Principal

